

# Commercial Lighting Rebate Program



*The SMTXU Commercial Lighting Rebate Program encourages replacement of older inefficient lighting products with newer energy-efficient technologies. Common lighting upgrades include replacing existing fluorescent lighting with LEDs, replacing high-pressure sodium and metal halides with LEDs, replacing incandescent exit signs with LED, and installing lighting controls such as occupancy sensors.*



## Eligibility

**Pre-approval is required in order to qualify for this rebate!** Program is open to existing multi-family, commercial, institutional and industrial SMTXU electric customers with an account in good standing. New buildings (constructed within the last 10 years) are not eligible for lighting replacement rebates.

## Rebate Amounts

\$250 per kW reduced, up to \$12,500. Rebate may not exceed 50% of installed cost.

\$25 per device for installing lighting controls and replacing incandescent exit signs with LEDs

## Qualifying Products

Any product that improves lighting efficiency and results in documentable energy savings.

## Rebate Process

- Step 1:** **Pre-approval is required in order to qualify for the rebate!** Customer must submit completed application packet **before** purchasing and installing new lighting products.
- Step 2:** Conservation staff will review application packet and funds availability, and if necessary will contact customer to schedule a pre-installation inspection.
- Step 3:** Conservation staff will issue a *Letter of Approval* to proceed with purchase and installation of new lighting products.
- Step 4:** After receiving *Letter of Approval*, customer purchases and installs new lighting products.
- Step 5:** Upon project completion and no later than 90 days after the date of the *Letter of Approval*, customer submits final itemized invoice and completed IRS W-9 form to SMTXU.

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**Step 6:** Conservation staff will review final documentation, and contact the customer to schedule a follow-up inspection. New lighting products must be installed and functional at the time of the inspection.

**Step 7:** Staff will process the rebate as either a credit on the utility bill or as a check mailed to the customer.

## Additional Terms

- Rebates are offered on a first come/first serve basis and are subject to availability of funds.
- SMTXU may alter program requirements at any time without prior notice.
- SMTXU reserves the right to deny any application or refuse incentive payment for systems that do not meet all program requirements.
- Rebated products must be installed within the SMTXU service area, and must remain in use at the specified address for the lifetime of the product.
- Rebates of \$600 or more will be reported to the IRS. Applicant must submit a completed W-9 Request for Taxpayer Identification Number and Certification form.
- Rebate amount is pre-tax and is for purchase of new equipment and installation only. Rebate is not applicable to used equipment, maintenance agreements, warranties or any other items.
- Applicant and contractors must comply with applicable local, state and federal regulations, and must obtain all required permits and inspections.
- If property is leased, applicant is responsible for obtaining approval from the property owner for modifications made to the property.
- The City of San Marcos does not endorse specific brands, products, contractors or dealers; nor does it guarantee materials, workmanship, performance or durability of rebated products.



**For more information call 512-393-8310 or email [jdelacruz3@sanmarcostx.gov](mailto:jdelacruz3@sanmarcostx.gov)**

**Send completed application packet to:  
SMTXU Conservation Department  
630 East Hopkins  
San Marcos, TX 78666**

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**PRE-APPROVAL IS REQUIRED - submit completed application packet before purchase and installation of new lighting products. Incomplete applications will be returned.**

## **Customer Information**

SMTXU electric utility customer name: \_\_\_\_\_

SMTXU electric utility account number: \_\_\_\_\_

Installation address: \_\_\_\_\_

Contact person name and title: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Make rebate check payable to: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## **Contractor Information**

Lighting contractor name: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact person name and title: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

## **Property Information**

Year built: \_\_\_\_\_ Operating hours per day: \_\_\_\_\_ Days per year: \_\_\_\_\_

Building square footage: \_\_\_\_\_ Property is: \_\_\_\_\_ Owned \_\_\_\_\_ Leased

## **Lighting Information** (Attach lighting survey and new equipment specification sheets)

Brief description of project: \_\_\_\_\_

Estimated project cost (\$): \_\_\_\_\_ Estimated energy savings (kW): \_\_\_\_\_

***I have read, understand, and agree to the SMTXU Commercial Lighting Rebate Program requirements and terms.***

SMTXU electric utility customer name (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_