

1                                   **MINUTES OF THE REGULAR MEETING OF THE**  
2                                   **CODE SMTX THINK TANK**  
3                                   **October 1, 2014**  
4                                   **San Marcos Activity Center, 501 E Hopkins St.**

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6   **THINK TANK MEMBERS PRESENT:**           John David Carson  
7   Patrick Rose  
8   Sean DuPont  
9   Chris Wood  
10   Sofia Nelson  
11   Diann McCabe  
12   Tom Wassenich  
13   David Singleton  
14   Betsy Robertson

15  
16   **STAFF PRESENT:**                               Collette Jamison, Assistant City Manager  
17   Kristy Stark, Assistant Director of  
18   Development Services  
19   John Foreman, Planning Manager  
20   Abby Gillfillan, Permit Center Manager  
21   Tory Carpenter, Planner  
22   Will Parrish, Planning Technician  
23   Andrea Villalobos, Planning Technician  
24   Michael Cosentino, City Attorney  
25   Kevin Burke, Economic Development  
26   Coordinator  
27   Laurie Moyer, Director of Engineering &  
28   CIP

29  
30   The meeting was called to order at 6:00pm

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32   **30-Minute Citizen Comment Period**

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34   No comments

35  
36   **Approval of Minutes July 23, 2014 and September 3, 2014 Meetings**

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38   Betsy Robertson makes motion to approve. Patrick Rose second's motion for approval.

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40   **Update on Development Services staff transition**

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42   Collette Jamison gave a department update as Interim Development Services Director.

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44   The City Manager suggested that the Think Tank provide direction for the Development Services  
45   Director position.

1 City Manager advised that he can be contacted via email, note, scheduling a meeting, or other  
2 form of notification.

3

#### 4 **Update on Neighborhood Character Studies**

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6 Staff presented an overview of the Character Studies, DIY (Do it yourself) kit, Code Rodeo  
7 events, and project timeline. Staff requested that Think Tank members assist with community  
8 awareness and outreach on National Night Out by volunteering at different neighborhoods.

9

10 Think Tank requested that that the Neighborhood Character Study Kit includes an example,  
11 simple directions, and a sign in sheet, fill in the blank responses, and encourage photo captions.

12

#### 13 **Code Rodeo Overview**

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15 The Consultants gave an overview of Code Rodeo week and provided a description of what the  
16 ideal final product will look like.

17

#### 18 **Sign up for Speaker's Bureau**

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20 Staff requested that the Think Tank sign up for presentation times on Sign-Up Genius. Staff will  
21 provide presentation materials, talking points, and accompany Think Tank members at Speaker's  
22 Bureau meetings.

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#### 24 **Discussion and Direction on Zoning and Code SMTX**

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26 Staff initiated discussion on zoning process, intensity areas, and possible rezoning. Staff will  
27 sent out targeted mail and flyers to all residents within an intensity area on the comprehensive  
28 plan indicating potential rezoning and encouraging Code SMTX participation.

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30 The Think Tank requested to review postcard notification prior to be mailed.

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32 Staff will email a postcard draft to Think Tank members.

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#### 34 **Discussion and input on the CODE SMTX process**

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36 Staff asked if there were any questions or comments on the Code SMTX process.

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38 The Think Tank commented that having buffer zoning is important to address land use transition.

39

#### 40 **Next Steps**

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42 Laurie Moyer, Director of Engineering, suggested briefing the Think Tank on the Water Quality  
43 Protection Plan and Transportation Plan at the next Think Tank Meeting.

44

45 Staff requested that the Think Tank provide feedback and direction on pedestrian oriented  
46 crossroads.

1 The Think Tank will meet again during the Code Rodeo. In addition, the Think Tank requested  
2 that the next Think Tank meeting on November, 4<sup>th</sup> be held at the Cephas House  
3

4 **Questions from the Press and Public**  
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6 No questions.  
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8 **THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 7:58**  
9 **P.M.**

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11 \_\_\_\_\_  
12 John David Carson

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15 Sean DuPont

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18 Chris Wood

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21 David Singleton

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24 Tom Wassenich  
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30 **ATTEST:**  
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33 Andrea Villalobos, Planning Technician  
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