



To: Texas Food Vendors

From: Kelly Franks, Texas Natural Task Force

Subject: Texas Natural & Western Swing Festival in San Marcos, May 15, 2010

San Marcos is gearing up for the 18th annual *Texas Natural & Western Swing Festival*, Saturday, May 15. The festival is open from 10:00 a.m.-5:30 p.m. on the historic Courthouse Square. The Texas Western Swing Hall of Fame Show is from 7:30 p.m.-midnight on the banks of the San Marcos River.

Canopy tents will be provided for food vendors. Booth spaces are 10'x10'. If you have a booth during the day on the square, you have an option to also have a booth at the Texas Western Swing Hall of Fame Show. Vendors who elect to move to the Park for the Hall of Fame Show (2 blocks from square) may move to the river location after 5:30 p.m. A tent will be set-up for you at the Hall of Fame show also.

The vendor fee for the Square is \$45 and includes *limited electricity*, a canopy tent, and a sign. You will need to furnish an extension cord for connecting to the electrical box. Only 110V electricity will be available.

The vendor fee for the Square and for the Hall of Fame Show is \$60. Adequate electricity is available at the Park location. ***A temporary food vendor permit is required by the City if you are serving food at the Park by the River. There is no charge for this permit. An application is enclosed if you need to submit one.***

All food vendors must show a food handler's certificate at check in if participating in any part of the festival.

Choice of foods to be served will be assigned on a first come basis. Soft drinks, shaved ice, and water are restricted. You may sell other non-alcoholic beverages such as lemonade, tea, etc.

AND... we invite you to "The Gathering" on Friday night, May 14. This "invitation only" event is held at the Freeman Ranch (a few miles outside of San Marcos) for event sponsors and Western Swing Hall of Fame members. It is a great time...sitting outside under the high Texas sky...listening to western swing performers, and enjoying a fajita dinner. *Each vendor is offered a pass for 2 persons. This is a special invitation for vendors at no charge.*

Saturday night is the Texas Western Swing Hall of Fame Show featuring *Billy Mata & The Texas Tradition*, and many other legends of western swing, and the Hall of Fame Band.

The *Texas Natural* Task Force will offer limited, pre-sale only tickets for a catfish dinner. This will be served only from 7-9 p.m. on Saturday night and only at the concert. However, food booths will be open at the Hall of Fame Show to accommodate those who do not want catfish or who did not purchase an advanced ticket, or just get plain hungry during the evening from all of that dancing!

Please fill out the enclosed form and return it with your check and food choice by April 16. All food vendors must provide a "floor covering" for their booth floor. Remember...a current food handler's certificate must be presented at check-in.

We look forward to seeing you at the 18th annual *Texas Natural Festival & Western Swing Festival* in San Marcos.

For more information please contact:

Kelly Franks, (512) 393-8430 (day); Fax: (512) 353-4084; e-mail: kfranks@sanmarcostx.gov

Texas Natural & Western Swing Festival

May 15, Downtown Festival 10 a.m.-5:30 p.m.; Saturday night show by the River, 7:30 p.m.-midnight

Food Vendor Application

Business Name: _____

Name: _____ Phone: (_____) _____ (_____) _____
Business Home

Address: _____
Street/P.O. City Zip

_____ Downtown Booth Only: \$45 10'x10' canopy tent (we furnish booth; sign; electricity, (very limited on the square))

_____ Downtown & Park Booth. \$60 10'x10' canopy tent (includes festival booth on Courthouse Square and booth in the park by the river for Hall of Fame Show)

I would like a pass for two persons to "The Gathering" on Friday, May 14, at the Freeman Ranch.

_____ Yes _____ No

List of food & non-alcoholic beverage choices (*water, shaved ice, and soft drinks are reserved by Task Force*) We reserve the right to limit food types

Electrical: Yes, I need electricity _____ (limited on Courthouse Square) No, I do not need electricity _____

For electricity, you must list each appliance you will be using, with amps/watts, i.e. warmer 15amp; crockpot 5 amps/ etc. Only 110 V available.

Set up: Friday, May 14, between 2-5 p.m. or Saturday, May 15 from 8-10 a.m. Security will be furnished on Friday night, however, you are encouraged not to leave anything of value in your booth at night. There will be special parking available for vendors on Saturday.

Please Note:

The San Marcos, A Texas Natural! Task Force will not be responsible for the property of exhibitors/vendors or any loss from theft, damage by fire, water, accidents or any other causes. It is expressly understood and agreed that the above business or individual will hold the task force, their agents, and sponsors of San Marcos, A Texas Natural! harmless from any liability, suit, destruction, injury or claims caused by them. Task force members are volunteers.

Signature of Food Vendor

Date

Return completed form by April 16, 2010
Make Checks payable to San Marcos, A Texas Natural!

Texas Natural & Western Swing Festival

May 15, 2010

On the Historic Downtown Square and on the Banks of the San Marcos River

Agreement between Texas Natural & Western Swing Festival Committee and Food Vendor

Vendor agrees to:

1. Set-up Friday, May 14, between 2-5 pm or Saturday, May 15, between 8-10 a.m.
2. Staff booth during designated hours from 10 a.m.-5:30 p.m., unless prior arrangements are made.
3. List all food items and non-alcoholic beverages to be sold on application. (*Soft drinks, bottled water, and shaved ice reserved by Texas Natural Committee.*)
4. Sell only food and **non**-carbonated beverage items as approved by the committee. Bottled water, soft drinks, and shaved ice are restricted during the festival and Hall of Fame Show.
5. Collect appropriate sales tax. Be responsible for submitting appropriate sales tax.
6. Use only tape, wire or florist gum on booths; **all trash must be removed from booth at the end of the event and deposited in dumpsters provided.**
7. Leave nothing of value in their booth overnight.
8. Park vehicles out of event area; park in designated vendor area, if space is available.
9. **Vendor provides: signs for menu pricing and your own tables/chairs.**
10. Cover tables used in booths all the way to the ground.
11. **List wattage/ampage of all appliances to be used realizing that electricity is very limited on Courthouse Square. Adequate electrical is available at river site for Hall of Fame Show. Application for electricity will not be approved without individual amp/watt listing for each appliance. Use only one (1) appliance per plug-in. Please bring extension cord.**
12. Obtain temporary vendor permit from the City's Health Department if moving to the Park for the Hall of Fame Show. (Health Department contact: Mark Brinkley, 512-393-8440) Provide covering for booth floor and follow the requirements of the Health Department.
13. All food vendors must show a food handler's certificate at check-in.
14. *Have a great time at the Texas Natural & Western Swing Festival!*

Texas Natural & Western Swing Festival Committee agrees to:

1. Provide 10' x 10' booth for each food vendor with top cover, booth sign, and overhead light if vendor is moving to the river site for evening show.
2. Provide publicity on the event.
3. Provide overnight security May 14 on the Courthouse Square.
4. Provide limited designated vendor parking area. (Handicapped parking on request.)
5. Furnish trash dumpster for vendor's use.
6. Offer vendors a pass for two for The Gathering at the Freeman Ranch, May 14.

Refund Policy of the Texas Natural & Western Swing Festival

Refunds will be made if cancellations are received by 5:00 p.m. on April 24. No refunds will be made after that time.

Acceptance of booth space implies acceptance of Texas Natural guidelines as stated above.