



City of San Marcos, Texas

Privacy Policy – Disclosure of Social Security Number

Utility Services

In accordance with HB 1130 the City of San Marcos, Texas adopts the following policy pertaining to the confidentiality of social security numbers (SSN).

Personal information including an SSN is requested when utility services are initiated. SSNs are maintained in a secure environment by the utility services department. The SSN is used as a means of identification, internal verification or other administrative purposes, and debt collection.

The SSN is confidential and available only to those city employees requiring access to perform their duties. An SSN may be disclosed to other governmental agencies for official purposes and consumer reporting agencies.

City records are disposed of in accordance with the state law, the provisions of the Local Government Code (Texas Library and Archives Commission), and the administrative rules adopted under its authority.