CITY OF SAN MARCOS ARTS COMMISSION
PROJECT BUDGET FORM

NOTE: Please review the funding guidelines to determine project costs that are ineligible for funding from the San Marcos Arts Commission. Ineligible costs must be included in column (b) and/or (c).

Financial Information (round to the nearest dollar).				
A. EXPENDITURES	**Applicant's request from Arts Commission** **(a)**	**Cash from all other sources including applicant organization funds.** **(b)**	**In-kind, no cash paid (Value of volunteered services or goods)** **(c)**	**TOTAL OF (a) + (b) + (c)** **= (d)**
1. Personnel:				
Administrative				
Artistic				
Technical				
Other (Please Specify)				
2. Fees for outside professional services:				
Administrative				
Artistic				
Technical				
Other (Please Specify)				
3. Venue Rental				
4. Equipment Rental				
5. Travel / Transportation				
6. Lodging				
7. Promotion / Printing / Postage				
8. Costumes / Royalties				
9. Supplies / Materials				
10. Insurance				
11. Installation of Art				
12. Cleanup / Toilets				
13. Food / Beverages				
14. Other (Please Specify)				
15. TOTAL EXPENDITURES	(a) +	(b) +	(c)	= (d)

B. SOURCE OF REVENUE / RECEIVED AND ANTICIPATED		
1. San Marcos Arts Commission Request		$
2. Organizational Funds Available – Include only the applicant amount budgeted for this event.		$
3. Project Income:	A: Admission Charges – please state the cost per person: _____	$
	B: Registration Fees – includes vendor fees, competition fees, etc. _____ _____	$
	C: Contributions from sponsorships and donations. List contributions received: _____ _____ _____ _____	Received $
	List contributions anticipated: _____ _____ _____ _____	Anticipated $
	D: Grants Please list all grant funding you have received for this event. Agency:_____ Amount:_____ Agency:_____ Amount: _____	Received $
	Please list all grants applications submitted not yet received or under review. Agency:_____ Amount:_____ Agency: _____ Amount: _____	Anticipated $
	E: (Other Please Specify)	
		$
		$
4. TOTAL REVENUE		$

C. PROFIT/LOSS	
1. TOTAL EXPENDITURES (Section X.A. Line 15, sum of column (a) +(b))	$
2. TOTAL REVENUE KNOWN & ANTICIPATED (Section X.B. Line 4)	$
3. PROFIT <LOSS>	**$**