

ROOF PERMIT APPLICATION FORM

Updated: November, 2019

Permit # _____



CONTACT INFORMATION

Contractor's Name		Property Owner	
Contractor's Mailing Address		Owner's Mailing Address	
Contractor's Phone		Owner's Phone #	
Contractor's Email		Owner's Email	
License Number		Construction Value	

PROPERTY INFORMATION

Subject Property Address: _____

Description and Name of Project: _____

Total Square Footage of Roof: _____

PLEASE PROVIDE MATERIALS TO BE USED:

What materials will be used for the roof? _____

If there is an existing shingle roof, how many layers of shingles are there? _____

Do you plan to remove any layers? _____

Will there be any structural work or repairs to be completed? _____

AUTHORIZATION

All required application documents and fees have been included with this application. I understand that the City of San Marcos will only accept this application and fees when all required documentation has been provided. I certify the truthfulness of all the information in and attached to this request. I understand that if any of the information provided is incorrect the permit may be revoked.

Roof Permit Fee \$.08 sq ft, \$25 min, \$2,000 max

Technology Fee \$13

Applicant's Signature: _____ Date: _____

Printed Name: _____

Please be prepared to provide a current driver's license as proof of identification when submitting this application