

Date 9/10/2018 Name of Manager Kara Montiel Registration No. 07-0010  
 Name of Establishment San Marcos Animal Shelter Inspector Evan J. Kipp  
 Location of Establishment 750 River Rd Mailing Address 630 E. Hopkins  
 City San Marcos State TX Zip Code 78666  
 Phone (512) 802-2650 County Hays

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	Y
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	Y/N	15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	Y
Water and Electric Power		Cooling and Ventilation	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	Y	16. Are animals protected from any form of overheating and from direct rays of the sun?	Y
3. Does the facility have fresh, clean water available?	Y	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	Y/N
Storage		18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	Y
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	Y	Lighting	
5. Is a refrigerator available for perishable foods?	Y	19. Is lighting adequate to permit routine inspection and cleaning?	Y
Waste Disposal		20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	Y
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	Y	Construction	
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	Y	21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	Y
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	Y	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	Y/N
Washrooms and Sinks		23. Is the floor made of durable, nonabsorbent material?	Y
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	Y	Primary Enclosures	
Management		24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	Y
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		25. Do primary enclosures enable the animal to remain dry and clean and protect the animal's feet and legs from injury?	Y
a. Are animals separated by species and by sex?	Y	26. Do the cages and kennels provide enough space for each animal to make normal postural adjustments without touching the top of the enclosure, including turning freely, standing easily, sitting, stretching, moving its head, lying in a comfortable position with limbs extended, and moving and assuming a comfortable posture for feeding, drinking, urinating, and defecating?	Y
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	Y	B. Feeding - [TAC Section 169.26(b)]	
c. Are sick or injured animals segregated from healthy animals?	Y	27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	Y
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:			
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823? <u>7/10/18</u>	Y		
Records			
12. Does the facility keep records on each animal?	Y		
13. Do records document animal description, impoundment and disposition dates, and method of disposition? <u>Shelter Track</u>	Y		

Facility: San Marcos Animal Shelter

Registration No: 07-0010

Feeding (cont.)		Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	Y	38. Is there documentation of twice-daily observations of quarantined animals?	Y
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	Y	Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a)]	
<b>C. Watering - [TAC Section 169.26(c)]</b>		39. Does the facility have a written Standard Operating Procedure (SOP)?	Y
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	Y	40. Is the SOP specific for the facility?	Y
31. Are the water bowls clean and sanitary?	Y	41. Is the SOP posted or otherwise readily available to all employees?	Y
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	N/A	42. Is the SOP designed to ensure effective and safe quarantine procedures?	Y
<b>D. Sanitation - [TAC Section 169.26(d)]</b>		43. Do enclosures have solid walls to prevent physical contact between animals?	Y
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	Y/N	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	Y
34. Are cages, rooms, and pens maintained in a sanitary condition?	Y	45. Do quarantine runs, cages, or rooms have "Rabies Quarantine" signs posted?	Y/N
35. Are the building and premises kept clean?	Y	For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)	
<b>E. Pest Control - [TAC Section 169.26(e)]</b>		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	Y
36. Is there a regular program in place for control of insects, ectoparasites, and other pests? <i>contract w/ city PRN</i>	Y		
37. Is the facility free of visible signs of rodents and are other vermin infestations kept to a minimum at all times?	Y		

This facility has approximately 72 cat cages and 93 dog cages/pens.

When the facility was inspected today, it was housing approximately 87 cats and 110 dogs.

**Inspector Comments:**

Check here if additional inspector comments are attached

Facility Rating: Satisfactory ✓ Unsatisfactory \_\_\_\_\_ Probation \_\_\_\_\_

If applicable, timeline for probationary period N/A

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above.

[Signature]  
Inspector Signature

10 September 2018  
Date

The signatures below acknowledge completion and receipt of the inspection form:

[Signature]  
Manager (retain pink copy after signature)

9/10/18  
Date

[Signature]  
Regional Zoonosis Control (ZC) Veterinarian

9/11/18  
Date

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code  
DSHS=Texas Department of State Health Services



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Zoonosis Control  
01/16 Stock No. Z-3

Facility: San Marcos Animal Shelter

Registration No: 07-0010

Texas Department of State Health Services  
Inspection for Rabies Quarantine Facilities and  
Impoundment/Shelter Facilities  
Z-3 Supplemental for Additional Comments

Inspector comments continued:

I was led on tour of San Marcos Animal Shelter by facility manager Kara Montel. Overall, the facility was clean, grounds were well-maintained + inspection was satisfactory. Though the facility was near capacity in the number of dogs + cats housed, no animals were being housed in temporary wire crates as was noted on last year's inspection.

① In outdoor "play area" w/ grass, three dog pools seen w/ small amounts of standing water. Pools, buckets + other objects that could collect water should be overturned to prevent mosquito breeding and possible disease transmission.

⑦/33 Primary enclosures were being cleaned upon today's inspection + some excreta/odors noted throughout the facility. Facility appears to be adequately cleaned w/ no old excreta seen. Drains appeared clean + free of solid waste.

Inspector Initials: ETK Date: 9/10/2018

Texas Department of State Health Services  
Inspection for Rabies Quarantine Facilities and  
Impoundment/Shelter Facilities  
Z-3 Supplemental for Additional Comments

## Inspector comments continued:

(10b) In stray cat room, numerous cages held 3-4 cats and all cages were full. Facility at a whole at or near capacity. DSHS warns against overcrowding + housing too many animals in one cage/tunnel.

(17) <sup>(12)</sup> Parts of facility, particularly East + West stray dog rooms, have somewhat inadequate ventilation and can feel "stuffy". Additionally, moisture can pool in parts of floor in these rooms after cleaning. Staff should ensure to remove + "squeegee" any standing water and open windows/provide ventilation as needed.

(19) One overhead light was out in West stray dog room that should be replaced.

(44) Facility has added new indoor/outdoor doors to each dog quarantine run in adoption building. Doors are in good repair + prevent potential escape of quarantined animals.

(45) Dog quarantine + cat quarantine cages need individual placards/signs for each tunnel/cage

in order to be compliant under 826.042 updates. At this time, rooms are marked as "quarantine" but individual signage needed.

Inspector Initials: EJK Date: 9/10/18

# DEPARTMENT OF STATE HEALTH SERVICES

Date 09/10/2018

No. 07-0010

THIS IS TO CERTIFY THAT \_\_\_\_\_

**San Marcos Animal Shelter**

Name

having complied with the provisions of Chapter 826, Health and Safety Code, and having been approved by Zoonosis Control, is hereby licensed

to operate as a Animal Quarantine Facility

located at 750 River Rd. San Marcos Hays

Street

City

County

Unless revoked for due cause, this license will expire 09/30/2019

  
Regional Zoonosis Control Veterinarian

Shall Be Publicly Displayed on the Premises  
Non-Transferable