The Parking Advisory Board convened in a regular meeting on August 26, 2019 at 630 East Hopkins in San Marcos, Texas.

I. Board Chair Kelly Stone called the Board Meeting to order at 5:02 p.m.

II. Board Members in Attendance:
Chair Kelly Stone  
Vice Chair Carina Boston Pinales  
Board Member Johnny Finch  
Board Member Esther Garcia  
Board Member Esther Henk  
Board Member Kyle Mylius  
Board Member Chris Rue  
Council Member Joca Marquez  
Mayor Pro Tem Lisa Prewitt  

Staff in Attendance:  
City Manager Bert Lumbreras  
Assistant City Manager Steve Parker  
Interim Community Services Director Drew Wells  
Interim Community Services Assistant Director Lee Hitchcock  
Christie Murillo  
Sandy McKenzie  

III. 30 MINUTE CITIZEN COMMENT PERIOD  
None.

APPROVAL OF MINUTES
1. A motion was made by Kyle Mylius, seconded by Johnny Finch, to approve the minutes, with amendments, from the July 15, 2019 meeting. The motion carried by the following vote:

   For: 6 - Chair Kelly Stone, Vice Chair Carina Boston Pinales, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

   Against: 0  

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2. A motion was made by Kyle Mylius, seconded by Johnny Finch, to approve the minutes, with amendments, from the July 30, 2019 meeting. The motion carried by the following vote:

For: 6 - Chair Kelly Stone, Vice Chair Carina Boston Pinales, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

Against: 0

3. A motion was made by Kyle Mylius, seconded by Johnny Finch, to approve the minutes, from the August 19, 2019 meeting. The motion carried by the following vote:

For: 6 - Chair Kelly Stone, Vice Chair Carina Boston Pinales, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

Against: 0

DISCUSSION ITEMS
4. City Manager Bert Lumbreras discusses his August 19, 2019 memo to the Board:
   • The role and the responsibility of the City Manager is to look at the recommendations presented by the Board and take into consideration, if paid parking is implemented, what it would look like from an operations and maintenance standpoint.
   • Council didn't want to go forward with paid parking until Board's perspective was taken into consideration.
   • Kimley-Horn plan outlines specific next steps
   • Currently, there is not a dedicated enforcement group—City is using part-time parking techs for something that was never meant to be a full-time duty.
   • TIRZ board is an agreement between the City and the County; the current workplan associated with the TIRZ board does not call for re-occurring or operations and maintenance costs. This doesn't mean funds can't be used for these types of costs—the TIRZ Board just needs to convene and determine if this workplan needs to change. Also, TIRZ has a limited life left (only a few more years), so that needs to be talked about as well.
   • City has been exploring expanded options in Transit services, which could open opportunities in the future; working with Texas State on providing a seamless shuttle system.
   • NuPark does not have the capability to put LPR on Electric Cabs at this time
   • Board does not have to bring one recommendation to Council—can bring forth recommendations piece by piece.
City agrees that funds garnered downtown should stay downtown and mailing out the citation letters should both happen.

- If increased enforcement is where the focus is, and paid parking is not going to happen, the City Manager has to figure out how increased enforcement can be done with the current staff and budget and no additional revenue coming in.

- City's plan is to keep the Parking Advisory Board in place well past the implementation of paid parking.

- Before requesting to Council to meet with TIRZ Board, Electric Cab costs should be matching funds between City and Downtown Association, businesses owners and property owners.
  - Solidified agreement
  - User rate
  - Data

5. This item was postponed until the next meeting.

6. This item was postponed until the next meeting.

**ACTION ITEMS**
The following items were edited and bundled together into one resolution to Council:

7. This item was postponed until the next meeting.

8. A motion was made by Kyle Mylius, seconded by Esther Garcia, that 100% of net parking funds garnered downtown since December 4, 2018, to be placed into the parking and mobility fund rather that the general fund, per Council's December 4, 2018 motion. The motion carried by the following vote:

   For: 5 - Chair Kelly Stone, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

   Against: 0

9. A motion was made by Kyle Mylius, seconded by Chris Rue, to recommend that parking funds garnered downtown should stay downtown, for the first phase of Parking Benefit District creation and establishment with the understanding that additional districts will be recommended in additional phasing. The motion carried by the following vote:

   For: 5 - Chair Kelly Stone, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

   Against: 0

10. A motion was made by Chris Rue, seconded by Kyle Mylius, that citation letters are recommended to be mailed out to all parking violators after the fifteenth day of citation issuance, to assist with enforcement and increasing collection. The motion carried by the following vote:
For:  
5 - Chair Kelly Stone, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

Against:  
0

A motion was made by Kyle Mylius, seconded by Chris Rue, that the establishment of a Park and Ride system is recommended for development utilizing the available parking owned by the city at the Armory location on Hopkins Street and electric cabs to shuttle employees and others to Downtown. It is recommended that funds to establish this six-month pilot program be requested through the TIRZ fund utilizing the proposal from Electric Cab North America as it promotes economic vitality in bringing people Downtown; concept to be attached. The motion carried by the following vote:

For:  
5 - Chair Kelly Stone, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

Against:  
0

11. A motion was made by Chris Rue, seconded by Johnny Finch, to recommend the Parking Advisory Board’s memo to Council. The motion carried by the following vote:

For:  
5 - Chair Kelly Stone, Board Member Johnny Finch, Board Member Esther Garcia, Board Member Esther Henk, Board Member Kyle Mylius, Board Member Chris Rue

Against:  
0

REPORTS
12. This item was postponed until next meeting.

FUTURE AGENDA ITEMS
- Revisit the full-time Parking and Mobility Manager recommendation
- Discuss funding sources and roll out timeline for Electric Cab shuttle and Armory parking lot
- View maps and time lapse footage of locations of all 2-hour downtown parking areas

IV.  QUESTION AND ANSWER SESSION WITH THE PRESS AND PUBLIC
None.

V.  ADJOURNMENT
The meeting was adjourned at 7:03pm by Chair Kelly Stone
Staff Liaison

Board/Commission Chair