City of San Marcos  
Regular Meeting Minutes  
Parks and Recreation Board  
March 21, 2024 5:30 pm  

I. Call to Order  
The meeting was called to order at 5:31 pm by Board Chair Mitch Hoffman  

II. Roll Call  

Board Members Present  
Amanda Hargrave  
Mitch Hoffman  
Benjamin Peck  
John Thomaides  
Peter Tschirhart  
Derek Griblin  
Lara Sears  
Dan Alden  

Board Members Absent  
Amanda Fox  

Staff Present  
Jamie Lee Case, Director  
Jessica Ramos, Assistant Director  
Bert Stratemann, Operations Manager  
Valerie Valdez, Administrative Coordinator  

Citizen Comment Period: Persons wishing to speak during the citizen comment period please submit your written comments to parksinfo@sanmarcostx.gov no later than 12:00pm on the day of the meeting. The first 10 comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory, or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.  

Abby Gillfillan stated she was available for questions. She gave the board members a map of the proposed project. Andy Graham is the engineer on the project. He is available for questions as well.  

III. MINUTES  

1. Consider approval, by motion of the February 15, 2024 Regular Meeting minutes.  

A motion was made by John Thomaides, seconded by Mitch Hoffman, to approve the February 15, 2024 Regular Meeting minutes.  

The motion carried by the following vote:  

For:  
7 - Amanda Hargrave, Mitch Hoffman, John Thomaides, Peter Tschirhart, Derek Griblin, Lara Sears, Dan Alden
ACTION

2. Discuss and consider nominations and the selection for the position of Chair of the Parks and Recreation Board.

Jamie Lee explained the Chair and Vice Chair positions are voted on each year.

A motion was made by John Thomaides, seconded by Amanda Hargrave, to approve Mitch Hoffman as the Chair of the Parks and Recreation Board.

The motion carried by the following vote:

For: 7 - Amanda Hargrave, Mitch Hoffman, John Thomaides, Peter Tschirhart, Derek Griblin, Lara Sears, Dan Alden

Against: 0 -

Absent: 2 - Benjamin Peck, Amanda Fox

3. Discuss and consider nominations and the selection for the position of Vice-Chair of the Parks and Recreation Board.

Mitch Hoffman stated Benjamin Peck is the current Vice Chair and he is not present at the time. Mitch Hoffman stated he would like to postpone the vote until next month. This will give the board time to find out if Ben would like to be the Vice Chair.

A motion was made by Mitch Hoffman, seconded by Amanda Hargrave, to postpone the vote for the position of Vice-Chair of the Parks and Recreation Board until next month.

The motion carried by the following vote:

For: 7 - Amanda Hargrave, Mitch Hoffman, John Thomaides, Peter Tschirhart, Derek Griblin, Lara Sears, Dan Alden

Against: 0 -

Absent: 2 - Benjamin Peck, Amanda Fox
4. Consider approval, by motion, of a request by Abby Gillfillan on behalf of Centerpoint Commons, LLC for a Fee-in-Lieu of Parkland Dedication in the amount of $245,107 for a multifamily development located at the intersection of Commercial Loop and the future Transportation Way.

Andrea Villalobos, Assistant Director of Planning and Development, presented the proposed Fee-in-Lieu to the board members. John Thomaides asked Andrea to explain the low-income house credit. Mitch Hoffman and Amanda Hargrave discussed previous approvals of developments adjacent to the proposed project. Derek Griblin asked where the fee-in-lieu is applied. Jamie Lee stated 100% of the money goes to Parks department. Dan Alden asked if the trail will be part of the Great Springs project. Abby Gillfillan stated the trail was not part of the plan but could act as a feeder trail to the main project.

Note: Benjamin Peck joined the meeting virtually at 6:06PM

A motion was made by John Thomaides, seconded by Mitch Hoffman, to approve with conditions, the amount of $245,107 for a multifamily development located at the intersection of Commercial Loop and the future Transportation Way.

The motion carried by the following vote:

For:
7 - Amanda Hargrave, Mitch Hoffman, John Thomaides, Peter Tschirhart, Derek Griblin, Lara Sears, Dan Alden

Against:
1 - Benjamin Peck

Absent:
2 - Amanda Fox

DISCUSSION
5. Receive a staff update on Cottonwood Creek Natural Area Trail planning.

Jamie Lee Case stated the San Marcos Greenbelt Alliance has scouted the area. They are discussing different types of materials for the boardwalks on the soil. They are comparing the cost. Jamie Lee stated the project is slow moving.

REPORTS
Peter Tschirhart asked about an Aquatics line item titled backpay. Jessica Ramos stated that line item is a payment from the city to Total Wellness for their services.

**FUTURE AGENDA ITEMS**

7. Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. **No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.**

- Bylaws Update
- Staff update regarding Reuse at the River implementation
- Subcommittee meeting

**IV. Question and Answer Session with Press and Public.** *This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

No public or press was present.

**V. Adjournment**

The meeting was adjourned at 6:15pm by Mitch Hoffman.

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Parks and Recreation Board Chair

Staff Liaison

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