The San Marcos Commission on Children and Youth convened in a regular meeting on February 5, 2020 at 501 E Hopkins in San Marcos, Texas.

I. Chair Anne Halsey called the Board Meeting to order at 11:37 a.m.

II. Commissioners in Attendance:
Chair Anne Halsey
Vice-Chair Alexandra Mylius
Council Member Melissa Derrick
Commissioner Nicole Dray
Commissioner Ruah Gleason
Commissioner Michelle Hamilton
Commissioner Mattie Howard
Commissioner Catherine Marler
Commissioner Jerilyn Miller

Commissioners Absent:
Commissioner Christian Duran
Commissioner Kim Porterfield

Commissioners Excused:
Commissioner Marlene Moriarty

Staff in Attendance:
Jessica Ramos
Christie Murillo

III. CITIZEN COMMENT PERIOD
Stewart Dale Spencer with the San Marcos Housing Authority appeals to the Commission to consider changing the reporting period for grants to better match with the academic calendar year or to allow for grantees to report at two different times.

IV. MINUTES
1. A motion was made by Michelle Hamilton, seconded by Mattie Howard, to approve the minutes from the January 8, 2020 meeting. The motion carried by the following vote:

For: 8 - Chair Anne Halsey, Vice-Chair Alexandra Mylius, Commissioner Nicole Dray, Commissioner
V. PRESENTATIONS

1. Gear Up presentation points to note:
   - Greer Del Rio and Megan Mossman with the SMCISD program Gear Up speak to Commission about what the program offers
   - Program is in its second year
   - 764 Freshman; open to all students
   - Grant with the University of Texas and SMCISD
   - Gear Up stands for: Gaining Early Awareness and Readiness for Undergraduate Programs
   - Goal is to get kids college/career ready; scholarship portfolios, job shadowing, financial literacy, university visits
   - Currently they are trying to rollout a mentoring program
   - YouTube video of training is available

2. Community Assessment presentation points to note:
   - Qualitative and quantitative survey questions were asked
   - A lot of information is pulled directly from census data
   - Between 2017-2018 there was a significant increase in DFPS placements
   - Infant care is now harder to find since all day pre-k became available (older kids subsidized infant care rooms and many of those infant care rooms have had to close because of loss of funding)
   - There is a lack of coordination between service providers that many community members noticed

3. Youth Services Director update:
   - All 4 entities are onboard
   - MOU is finalized; needs to go back to county on 2/18/20 to approve
   - Contract with Community Action is finalized
   - Final Council approval needed on 2/18/20
   - Job announcement could possibly go out around March
   - Final Core 4 meeting should be occurring in the next 2-4 weeks

VI. ACTION ITEMS

No action items took place at this meeting.

VII. DISCUSSION ITEMS

1. Grant application process:
   - If grantee needs to hire people to make program run, Commission should consider allowing funding to go to that but not to staff already being paid. For staff already being paid, show “in kind” on budget form.
   - Add a sample budget in the grant application packet to provide help to new requesters
   - Commissioner Dray will send some language examples to Jessica to add to the application
   - Provide an example of what measurable goals look like
   - Commissioner Dray points out that she has never been able to choose her reporting period when applying for grants—making that exception isn’t common
• Call for grants to go out 2nd week of February
  ▪ Close March 23rd (at March meeting requesters can come and ask for help if needed)
  ▪ Commission to vote at May SMCCY meeting
  ▪ Send to Council for voting at end of May

2. Budget discussion:
• Board asks Parks and Recreation Director Drew Wells to find out why amount being shown in SMCCY’s account is higher this year than in previous years
• SMCCY previously proposed that half of their budgeted amount go to help fund the Youth Services Director position and the rest go to grants
• The grants SMCCY allocates will go forward this year as usual; in future?—Commission and City need to discuss how to handle how grant portion of SMCCY budget will move to Community Action
• Need to quantify how much grant money there is to award

3. Board vacancies:
• SMCCY: Michelle Harper, Marsha Moore, Shirley Opletree, Daniel Steele
• SMYC: 8 applicants but need 16 positions filled; current Commissioners have some ideas on how they would like the SMYC to proceed in terms of applications, etc.; they are considering drafting a memo to Council with their recommendation
• May meeting could be a joint meeting with SMCY

VIII. FUTURE AGENDA ITEMS
• Budget

IX. QUESTION AND ANSWER SESSION WITH PRESS AND PUBLIC
None.

X. ADJOURN
The meeting was adjourned at 1:14pm by Chair Anne Halsey

[Signatures]
Commission Chair
Staff Liaison