I. Call to Order
Temporary Chair Dwonna Goldstone called the meeting to order at 5:45 p.m.

II. Roll Call
Present: Katie Cargill, Dwonna Goldstone, Shirley Ogletree, Charles Sears (temporary secretary), and Diane Insley (Director).

Not Present: Alli, Regonini, Stephanie Daniels and David Sergi.

III. Citizen Comment Period:
No Citizen Comments

IV. MINUTES
1. Motion to approve minutes from October 23, 2023. Passed unanimously.
2. Motion to approve minutes from November 27, 2023. Passed unanimously.

V. ACTION ITEMS
3. Policy on Reference and Information Services was updated to include ADA information. Updates included, how to prioritize requests for service, when to refer to formal classes or one-to-one technology assistance on tech-help Fridays. Clarification was provided on responses to political and legal questions. Motion to approve. Passed unanimously.

VI. REPORTS and ANNOUNCEMENTS
4. Diane distributed and summarized the November and December 2023 reports on the library's activities. New security cameras have been installed with higher resolution and better range. AARP tax service starts in February. Circulation of materials was very low in December. Difficult to know why exactly as the door count was about the same. Highlights about training opportunities for library staff was provided. The Library’s Jobs and Resources Facebook group continues to be a popular resource for the community. It includes local verified job openings as
well as entry-level remote jobs. It is also used to promote local education and training opportunities.

VII. FUTURE AGENDA ITEMS

The next meeting is scheduled for Monday, February 26, 2024, at 5:30 p.m. Board Members may provide requests for discussion items for a future agenda in accordance with the board’s approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.

VIII. QUESTIONS FROM THE PRESS OR PUBLIC

None

IX. ADJOURNMENT

Board voted to adjourn the meeting at 6:17.

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov.

For more information on the Library Board, please contact Diane Insley at 512-393-8200 or dinsley@sanmarcostx.gov

Minutes submitted by board member, Charles Sears.