I. Call to Order. The meeting was called to order at 10:00 A.M.

II. Roll Call

Board Members Present: Tennyson Moreno  
Tom Roach  
Roger Sharp  
Chris Barton

Board Members Absent: John Cyrier

Stakeholder Members Present: Rob Pekarek

Stakeholders Members Absent: Susanne Ritter  
Andre Murphy  
Carol Peters  
Ed Theriot

TAP Representatives Present: Jim Wimberly  
Melanie Germany  
Aaron Arguien

TAP Representatives Absent: Cassidy Berenato

Attendees:  
Yarimel Ledezma, “Michael Baker”  Julie Snyder, Kyle COC  
Tyler Acton, Berry Aviation  Ray Parrish, Berry Aviation  
Kirk Abbott, COSM  Bill Fier, Tenant  
Dan Gibson, Tenant  Joseph C., Berry Aviation

III. Public Comment: None

IV. Approval of October 19, 2023, minutes: Roger Sharp made a motion for approval with a second from Chris Barton. Approved 4-0.

V. Airport projects and operations update: Jim Wimberly starts by introducing Julie Snyder from the Kyle Chamber of Commerce. Ms. Snyder has worked with the Kyle
Chamber for ten years and loves having a partnership with the San Marcos Airport. Ms. Snyder shares information for the Solar eclipse and leaves pamphlets and business cards for the public to take with them.

VI. Airport Projects and Operations update:
Kirk Abbott with COSM provided an update on FM 110 completion and Airport Drive with the roundabout. Tom Roach asked for an example, and Mr. Kirk will send out information and explained the purpose of a roundabout.

Mr. Abbott updates on the Alpha reconstruction to where Zachary Construction is on schedule with weather permitting.

Rob Pekarek asked Mr. Abbott about the missing signage on FM 110 and Mr. Abbott said he will ask TxDOT for more signage.

Fire Department Training – Mr. Wimberly explained this is the first fire Training Academy in San Marcos and it is in Phase 1 of the construction. Phase 2 will include full bay facility for the airport and this side of San Marcos residents.

Aircraft Training Locations – Mr. Wimberly asked Mr. Pekarek and Rogar Sharp for their take on the Airport Safety Group meeting that was held January 9, 2024. Mr. Sharp updated that two schools were included in this meeting with Ryan Newman for FSDO. Mr. Sharp explained that Mr. Newman helped the flight schools gain some communication with each other to coordinate routes and entry points for the training area outside of Lockhart. As Mr. Wimberly explained, east of Lockhart is a concentrated area for flight schools to do training. And the Airport Safety Group and a supportive base for these flight schools to mention certain safety issues and all involved with safety issues.

Runup Areas – Tyler Acton mentioned the runup areas by the Berry Hangar on Alpha and runway 8 and blows dirt inside the hangar. Mr. Acton asked for attention to where airport traffic is angled for the runup area. Mr. Sharp asked Chris Barton to put up signs by the Berry hangar to notice airport traffic of caution.

Mr. Wimberly introduced Aaron Arguien as the new maintenance personnel.

Tie Down Ropes – Mr. Arguien updated that old tie-down ropes will be cut off. All good ropes were saved. And no ropes should be left on the ground unless it is a reserved tie-down spot.

FAA (Federal Aviation Administration) Conference – Mr. Wimberly explained that the FAA Conference is more like a tool for all airports to gain knowledge and capital funds. More information will be provided.
VII. Air traffic control operations update – Mr. Wimberly gave an update on behalf of Andre Murphy. The tower is short-staffed and should have a replacement, the current manager of GTU, by the end of the month. The fiscal year total count was 93,537 operations.

Discussion was brought up about the eclipse and the FBO has made some preparations for this event. Mr. Acton explained that they are planning on transients coming in at least a day before the event and staying through the weekend. Berry Aviation has bought glasses for the spectators at the airport. Mr. Roach asked Mr. Acton about parking at the airport and Mr. Acton assured him that the airport would have air traffic but not the extent of vehicle traffic. Mr. Acton raised the caution there will be more helicopter traffic. Ms. Snyder suggested that Kyle Chamber is having a luncheon to communicate with the city businesses about the eclipse.

VIII. Board and airport user updates – Mr. Sharp asked about the disabled aircraft. Mr. Arguien said we have started calling the owners. Mr. Wimberly said these aircraft must be removed from the ramp through the correct processes.

IX. Questions and answers – Mr. Roach asked what the protocol for unairworthy aircraft in hangars is. Mr. Sharp explained that city owned facilities are required to have airworthy aircraft in all hangars and ground leases also require, through the lease, all aircraft be airworthy.

Mr. Sharp made a comment about land lease issues from John Cyrier. Mr. Sharp extends his knowledge on longer land leases and amortization. A longer land lease will help cover costs for new construction on the airport. Mr. Wimberly explained with the help of Mr. Cyrier, the state law has changed from land lease from 40 years to 50 years which was approved September 1, 2023. Mr. Wimberly went on to say this will increase the number of negotiations of businesses that would want to move to the San Marcos Regional Airport.

Mr. Roach adds that the airport should have a day for families to tour.

X. Schedule next yearly meetings – April 18, July 18, and October 17, 2024

XI. Adjourned: 10:54 P.M.

Next Airport Advisory Meeting:
April 18, 2024
10:00 to 11:00 AM
Texas Aviation Partners, 4400 Highway 21, San Marcos, TX