



City of San Marcos

Meeting Agenda Cemetery Commission September 23rd, 2020 4:00 p.m.

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Meeting ID: 815 2017 9299

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I. Call To Order

II. Roll Call

III. 30 Minute Citizen Comment Period:

Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up. Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting must email jcase@sanmarcostx.gov prior to 5:00PM the day prior to the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to jcase@sanmarcostx.gov for distribution to the board prior to the meeting.

MINUTES

1. Consider approval, by motion, of the August 19th meeting minutes.

ACTION ITEMS

2. Wind Chime donation by David Dablegott to the San Marcos Cemetery for installation in the chapel.
3. Address the issue of whether or not Woodlawn section 8, block 150 needs to be surveyed and staked.

DISCUSSION ITEMS

4. Discuss duties of Cemetery Commission members.
5. Provide update on radio tower camouflage.
6. Discuss Pontem software updates.
7. Discuss the Star Lawns & Construction client who would like a footing of 48' x 18' LF 18" thick where some headstone(s) will be placed. According to the details provided by client [Mr. Allen, Adair property] and Cemetery Caretaker, Jay Cody, the footing length must be 46', as opposed to 48, if an easement is included. The curb will be 18 inches wide around the perimeter.
8. Discuss relocation of benches across the cemetery in an effort preserve tree roots.

REPORTS

9. Receive a brief report from Patsy Pohl on the condition of the cemetery
10. Bert Stratemann, Parks Operations Manager, will provided an update in regards 2800 Airport Hwy, San Marcos, TX 78666

FUTURE AGENDA ITEMS

11. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

IV. Question and Answer Session with Press and Public.

This is an opportunity for the Press and Public to ask questions related to items on this agenda.

V. Adjournment

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov.

For more information on the Cemetery Commission, please contact Sandy McKenzie at smckenzie@sanmarcostx.gov or Kari Fontenot at KFontenot3@sanmarcostx.gov.

