



City of San Marcos

Regular Meeting Agenda - Final- Amended City Council

Tuesday, September 1, 2020

6:00 PM

Virtual Meeting

Due to COVID-19, and as long as the State Disaster Declaration is in effect, this will be a virtual meeting. To view the meeting please go to www.sanmarcostx.gov/videos or watch on Grande channel 16 or Spectrum channel 10.

I. Call To Order

II. Roll Call

III. 30 Minute Citizen Comment Period

Persons wishing to participate (speak) during the Citizen Comment portion of the meeting must email citizencomment@sanmarcostx.gov prior to 12:00PM the day of the meeting. A call in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer.

PRESENTATIONS

1. Receive status reports and updates on response to COVID-19 pandemic; hold council discussion, and provide direction to Staff.
2. Receive a Staff presentation and hold discussion regarding the City's contract with Texas Disposal Systems in preparation for an upcoming consideration of contract extension, and provide direction to Staff.

Attachments: [Resource Recovery Program 2020_CC.pdf](#)
[Supplemental Data Resource Recovery Program 2020_CC Presentation.docx](#)
[2020 Updated Services and Rates.xlsx](#)

CONSENT AGENDA

THE FOLLOWING ORDINANCES, RESOLUTIONS AND OTHER ITEMS MAY BE ACTED UPON BY ONE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A COUNCIL MEMBER OR A CITIZEN, IN WHICH EVENT THE ITEM SHALL BE CONSIDERED IN ITS NORMAL SEQUENCE AFTER THE ITEMS NOT REQUIRING SEPARATE DISCUSSION HAVE BEEN ACTED UPON BY A SINGLE MOTION.

3. Consider approval, by motion, of the following meeting Minutes:
 - A. August 13, 2020 - Budget Workshop Meeting Minutes
 - B. August 18, 2020 - Work Session Meeting Minutes
 - C. August 18, 2020 - Regular Meeting Minutes

Attachments: [08.13.2020 Budget Meeting Minutes.pdf](#)
[08.18.2020 Work Session Minutes \(with Exhibits\).pdf](#)
[08.18.2020 Regular Meeting Minutes.pdf](#)

4. Consider approval of Ordinance 2020-57, on the second of two readings, amending the Official Zoning Map of the City in Case No. ZC-20-10 by rezoning approximately 109.5 acres out of the Barnett O. Kane, Cyrus Wickson, and J.M. Veramendi No. 1 Surveys, located near the intersection of Wonder World Drive and State Highway 123, from “FD” Future Development District to “PA-MI” Planning Area-Medium Intensity District; including procedural provisions; and providing an effective date.

Attachments: [ZC-20-10 CC Presentation](#)
[Ordinance](#)
[ZC-20-10 Staff Report](#)
[ZC-20-10 Map Package](#)
[ZC-20-10 Code Comparison](#)
[ZC-20-10 Comp Plan Analysis Checklist](#)
[ZC-20-10 Application](#)
[ZC-20-10 Opposition Letter](#)

5. Consider approval of Ordinance 2020-59, on the second of two readings, amending various sections of the City’s Development Code to, among other things, address recommendations from the Alcohol Conditional Use Permit Committee, the Housing Task Force, the Historic Preservation Commission, and recommendations from City staff concerning application processing and requirements, block perimeter standards, Certificate of Appropriateness appeals, Concept Plat applicability, right-of-way dimensional standards, building type definitions, Neighborhood Density District zoning regulations, Character District zoning regulations, a new Special Events Facility use, multifamily parking standards, accessory dwelling units, neighborhood transitions, durable building materials, detention and water quality requirements for plats of four residential lots or less, detention requirements outside the Urban Stormwater Management District, delineation of water quality and buffer zones, channel design for water quality zone reclamation, sensitive geologic feature protection zones, geological assessment waivers, amending Section 14.041 of the San Marcos City Code to Adopt Appendix Q to the International Residential Code, which appendix establishes certain standards for tiny houses where allowed, providing a savings clause; providing for the repeal of any conflicting provisions; and providing an effective date.

Attachments: [Presentation](#)
[Ordinance](#)
[Staff Memo](#)
[Exhibit A - Code Amendment Table](#)
[Exhibit B - Redlined Code](#)
[Exhibit C-Windemere Ranch Request Letter](#)
[Exhibit D-HPC Resolution](#)
[Exhibit E-Appendix Q of IRC](#)
[Public Comment to Date 6.9.2020](#)

6. Consider approval of Resolution 2020-124R, approving an agreement with Simpleview, LLC for the redesign of the San Marcos Convention and Visitor Bureau website in the initial amount of \$102,700.00 and authorizing up to nine annual extensions for website support in an estimated amount of \$547,000.00; authorizing the City Manager or his designee to execute the agreement on behalf of the City; and declaring an effective date.

Attachments: [Resolution - CVB website.docx](#)
[CVB Website ARF Slides](#)
[Website Presentation 9.2020](#)
[219-365 Proposal Submittal Log](#)
[219-365 Simpleview.pdf](#)
[219-365 Recommendation memo Signed](#)

7. Consider approval of Resolution 2020-180R, authorizing a Change in Service to the agreement with Bickerstaff Heath Delgado Acosta, LLP relating to the provision of State Governmental Relations Services to extend the contract for two years in the estimated amount of \$60,000; authorizing the City Manager or his designee to execute all documents necessary to implement the Change in Service on behalf of the City; and declaring an effective date.

Attachments: [Resolution - Change in Service - Bickerstaff Contract.docx](#)
[218-175 ACIS#1.pdf](#)

8. Consider approval of Resolution 2020-181R, approving a Change in Service to the agreement with The Normandy Group, LLC., relating to the provision of Federal Governmental Relations Services to extend the contract for two years in the estimated amount of \$300,000; authorizing the City Manager or his designee to execute the appropriate documents to implement the Change in Service; and declaring an effective date.

Attachments: [Resolution - Change in Service - Normandy Group Contract.docx](#)
[218-354 ACIS#1.pdf](#)
[San Marcos Federal Funding Successes July 2020](#)

9. Consider approval of Resolution 2020-182R, approving a five-year contract with Axon Enterprises Inc. through the Texas Local Government Purchasing Cooperative BuyBoard

for the purchase of Audio Visual Equipment and Supplies for use by City-wide law enforcement personnel in the estimated amount of \$1,817,375.34 to include the integration, installation and yearly maintenance of the equipment; authorizing the City Manager or his designee to execute the agreement on behalf of the City; and declaring an effective date.

Attachments: [Resolution - Buyboard - Axon Enterprises Audio Visual Equipment.doc](#)

10. Consider approval of Resolution 2020-183R, authorizing an engineering services agreement with Halff Associates, Inc. for the 2D Cottonwood Flood Mitigation Analysis project in the estimated amount of \$70,000.00; authorizing the City Manager or his designee to execute the agreement; and declaring an effective date.

Attachments: [Halff 2D Cottonwood Flood Mitigation Analysis.docx](#)

[Location map.pdf](#)

[Cottonwood_Mitigation 7-17-20 Scope.pdf](#)

11. Consider approval of Resolution 2020-184R, approving a change order to the construction contract with MA Smith Contracting Co., Inc. for the Blanco River Waterline Project to increase the contract price by \$61,602.42 for repair work needed on a reclaimed waterline; authorizing the City Manager or his designee to execute the appropriate documents implementing the change order on behalf of the City; and declaring an effective date.

Attachments: [Resolution - Change Order - Blanco River Waterline Project.docx](#)

[CO01 BlancoWL PendingLM.pdf](#)

[BlancoWLLegistarMap.pdf](#)

12. Consider approval of Resolution 2020-185R, authorizing a Change in Service to the agreement with Recreation Engineering and Planning, Inc. relating to the Cross-Town Pathways Trails Project in the amount of \$81,700.00 for additional professional services required by regulatory agencies; authorizing the City Manager or his designee to execute the necessary documents to implement the change in service on behalf of the City; and declaring an effective date

Attachments: [Resolution - Change in Service - Recreation Engineering and Planning.docx](#)

[215-315 ACIS #3 Recreation Engineering Planning \\$81700.00.pdf](#)

13. Consider approval of Resolution 2020-186R, approving a one-year State Use Contract with Easter Seals-Central Texas as certified through the State purchasing cooperative WorkQuest for vegetation control, debris removal and landscape maintenance in the estimated amount of \$1,149,388.24; authorizing the City Manager or his designee to execute the agreement on behalf of the City; and declaring an effective date.

Attachments: [Resolution - Easter Seals - Central Texas - Vegetation and Litter Control.docx](#)

[220-249 Vegetation and Litter Control 2020-21 Redlined .pdf](#)

14. Consider approval of Resolution 2020-187R, approving the First Amendment to Purchase and Sale Agreement with Pursuant Ventures Development, LLC relating to the development of a new multi-use Sportsplex Facility in the vicinity of Centrepoint Road and IH-35 South to revise the description of the master site, provide for completion of certain

public improvements with escrowed funds in the event the seller fails to timely complete such public improvements, extending the date for submission of the site preparation permit for the project and acknowledging that the Sportsplex Land will be dedicated as parkland after the Sportsplex Facility is leased and operational: authorizing the City Manager, or his designee, to execute first amendment; and declaring an effective date.

Attachments: [Resolution](#)
 [1st Amendment to PSA - Final](#)
 [Pursuant Ventures City of San Marcos Agreement](#)

15. Consider approval of Resolution 2020-188R, amending Resolution 2020-132R (LIHTC-20-01, Lantana on Bastrop), acknowledging that the proposed New Construction Development is located in a census tract that has more than 20% Housing Tax Credit Units per household, that the proposed Development is consistent with the city's obligation to affirmatively further fair housing, providing no objection to the submission of an application for low income housing tax credits to the Texas Department of Housing and Community Affairs for the proposed Lantana on Bastrop Multifamily Housing Project located at the intersection of South Old Bastrop and Rattler Road; approving findings related to such application; imposing conditions for such no objection; providing authorizations for execution or submission of documents related to the such application; and declaring an effective date.

Attachments: [LIHTC-20-01 Amended Resolution](#)
 [LIHTC-20-01 Redlined Resolution](#)
 [LIHTC-20-01 Presentation](#)
 [LIHTC-20-01 Staff Memo](#)
 [LIHTC-20-01 Maps](#)
 [LIHTC-20-01 Applicant Request](#)
 [LIHTC Policy Criteria](#)

16. Consider approval of Resolution 2020-189R, authorizing a Change in Service to the agreement with Knight Office Solutions through a cooperative agreement with U.S. Communities Government Purchasing Alliance to extend the agreement for a one-year term in the estimated annual amount of \$100,550.00 for City-wide printer maintenance with three additional one-year term options for an estimated total contract amount of \$402,200.00; authorizing the City Manager or his designee to execute the appropriate documents necessary to implement the Change in Service; and declaring an effective date.

Attachments: [Resolution - Change in Service - Knight Office Solutions.docx](#)
 [219-270 ACIS1 Renew Printer Maintenance Services 2020-21 1 sign.pdf](#)

17. Consider approval of Resolution 2020-190R, approving a five-year contract with Dell Marketing, L.P. through the Texas Department of Information Resource (DIR) Cooperative for the purchase of Dell Branded Manufacturer Hardware, Software and Related Services, and Cloud Services in the estimated amount of \$217,475.00 to include the integration, installation, and yearly maintenance of the products; authorizing the City Manager or his

designee to execute the agreement on behalf of the City; and declaring an effective date.

Attachments: [Resolution - DIR Dell Marketing LP.doc](#)
[KACE MDM Software Approval](#)
[San Marcos TX Quest KACE Quote 1.0](#)

18. Consider approval of Resolution 2020-191R, approving a Change in Service to the agreement with UniFirst Corporation to extend the agreement for a one-year term in the estimated annual amount of \$162,917.80 for uniform rental and laundering services with two additional one-year term options for an estimated total five-year contract amount of \$814,589.00; authorizing the City Manager or his designee to execute the appropriate documents to implement the change in service; and declaring an effective date.

Attachments: [Resolution - Change in Service - UniFirst Corporation.docx](#)
[218-314 ACIS3 Uniform Rental-Laundering Renewal Vendor Signed.pdf](#)

PUBLIC HEARINGS

Persons wishing to participate (speak) during the Public Hearing portion of the meeting must email citizencomment@sanmarcostx.gov prior to 12:00PM the day of the meeting. A call in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer.

19. Receive a Staff presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-61, annexing into the City (AN-20-08), approximately 89.694 acres, more or less, out of the John Williams Survey, Abstract 490, and the William Smithson Survey, Abstract 419, Hays County, generally located West of the Intersection of Old Ranch Road 12 and Wonder World Drive; including procedural provisions; and providing an effective date; and consider approval of Ordinance 2020-61, on the first of two readings.

Attachments: [Presentation](#)
[Ordinance](#)
[Boundary Exhibit](#)
[Map Package](#)
[Annexation Service Agreement](#)
[Conceptual Land Use Plan](#)
[Application](#)

20. Receive a Staff presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-62, amending the official zoning map of the City (ZC-20-15), by rezoning approximately 89.694 acres out of the John Williams Survey, Abstract no. 490, and the William Smithson Survey, Abstract No. 419, Hays County, generally located West of the intersection of Old Ranch Road 12 and Wonder World Drive, from "FD" Future Development District to "SF-4.5" Single Family-4.5 District; including procedural provisions; and providing an effective date; and consider approval of Ordinance 2020-62, on the first of two readings.

Attachments: [ZC-20-15 Presentation](#)
 [Ordinance](#)
 [ZC-20-15 Staff Report](#)
 [ZC-20-15 Map Package](#)
 [ZC-20-15 Code Comparison](#)
 [ZC-20-15 Comp Plan Analysis Checklist](#)
 [ZC-20-15 Personal Notice](#)
 [ZC-20-15 Application](#)
 [ZC-20-15 Boundary Exhibit](#)

21. Receive a Staff Presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-63, amending the Official Zoning Map of the City (ZC-20-17), by rezoning approximately 38.019 acres of land, more or less, located at 2801 Staples Road, from “FD” Future Development District to “LI” Light Industrial District; and including procedural provisions; and consider approval of Ordinance 2020-63 on the first of two readings.

Attachments: [ZC-20-17 Presentation](#)
 [Ordinance](#)
 [ZC-20-17 Staff Report](#)
 [ZC-20-17 Maps](#)
 [ZC-20-17 Comp Plan Analysis Checklist](#)
 [ZC-20-17 Code Comparison](#)
 [ZC-20-17 Personal Notification Letter](#)
 [ZC-20-17 Application](#)

22. Receive a Staff Presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-64, amending the Official Zoning Map of the City (ZC-20-18), by rezoning approximately 42.872 acres, more or less, located at 2801 Staples Road, from “FD” Future Development District to “CD-5” Character District-5, and including procedural provisions; and consider approval of Ordinance 2020-64 on the first of two readings.

Attachments: [ZC-20-18 Presentation](#)
 [Ordinance](#)
 [ZC-20-18 CC Staff Report](#)
 [ZC-20-18 Alt Staff Recommendation](#)
 [ZC-20-18 Consent to Alternate Recommendation](#)
 [ZC-20-18 Maps](#)
 [ZC-20-18 Code Comparison](#)
 [ZC-20-18 Comprehensive Plan Checklist](#)
 [ZC-20-18 Personal Notification Letter](#)
 [ZC-20-18 Application](#)

23. Receive a Staff Presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-65, amending the Official Zoning Map of the City (ZC-20-19), by rezoning

approximately 78.853 acres of land located at 2801 Staples Road, from “FD” Future Development District to “CD-4” Character District-4; and including procedural provisions; and consider approval of Ordinance 2020-65 on the first of two readings.

Attachments: [ZC-20-19 Presentation](#)
 [Ordinance](#)
 [ZC-20-19 Staff Report](#)
 [ZC-20-19 Maps](#)
 [ZC-20-19 Code Comparison](#)
 [ZC-20-19 Comp Plan Analysis Checklist](#)
 [ZC-20-19 Personal Notification Letter](#)
 [ZC-20-19 Application](#)

24. Receive a Staff Presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-66, amending the Official Zoning Map of the City (ZC-20-20), by rezoning approximately 220.023 acre of land located at 2801 Staples Road, from “FD” Future Development District to “CD-3” Character District-3, and including procedural provisions; and consider approval of Ordinance 2020-66 on the first of two readings.

Attachments: [ZC-20-20 Presentation](#)
 [Ordinance](#)
 [ZC-20-20 Staff Report](#)
 [ZC-20-20 Maps](#)
 [ZC-20-20 Code Comparison](#)
 [ZC-20-20 Comprehensive Plan Checklist](#)
 [ZC-20-20 Personal Notification Letter](#)
 [ZC-20-20 Application](#)

25. Receive a Staff presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-67, increasing rates established for Water, Wholesale Water, Reclaimed Water, Wastewater Treatment, and Sewer Surcharges; and including procedural provisions; and providing an effective date; consider approval of Ordinance 2020-67, on the first of two readings.

Attachments: [2020 Water Rates Ordinance.doc](#)
 [Exhibit A - WaterWW Rate Change 2020-21.doc](#)
 [FY2021 Executed Utility Rate Recommendation.doc](#)

26. Receive a Staff presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-68, amending the rates for both Residential and Multifamily Customers of Municipal Solid Waste Programs (currently known as Resource Recovery) in accordance with Section 66.028 of the San Marcos Code of Ordinances; and including procedural provisions; and providing an effective date; consider approval of Ordinance 2020-68 on the first of two readings.

Attachments: [2020 Solid Waste Ordinance](#)
 [Resource Recovery Rate Change 2020-21.doc](#)

27. Receive a Staff presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-69, increasing Drainage Utility Rates as authorized by Section 86.505 of the San Marcos City Code; including procedural provisions; and providing an effective date; consider approval of Ordinance 2020-69 on the first of two readings.

Attachments: [2020 Drainage Rate Ordinance.doc](#)
 [Exhibit A - Drainage Rate Change 2020-21.doc](#)

28. Receive a Staff presentation and hold a Public Hearing to receive comments for or against Ordinance 2020-70, adopting a budget in the amount of \$258,741,410 for the fiscal year beginning October 1, 2020 and ending September 30, 2021; authorizing certain adjustments to the budget with the approval of the City Manager; approving fiscal year 2020-2021 Capital Improvements Program Projects; adopting a fee schedule; including procedural provisions; providing an effective date; consider approval of Ordinance 2020-70 on the first of two readings.

Attachments: [Proposed Budget Sept 1 2020.pdf](#)
 [2020 Budget Ordinance.docx](#)
 [Exhibit B - FY21 Proposed Fees General Fund.pdf](#)
 [FY 2021 Proposed Fund Summary.pdf](#)
 [FY21 Headcount-Personnel Roster Adopted.pdf](#)
 [10 Yr CIP for Budget Book FY2021.pdf](#)

NON-CONSENT AGENDA

29. Consider approval of Ordinance 2020-71, on first and final reading, amending Ordinance 2020-52 ordering a General and Special Election to be held on November 3, 2020 by establishing early voting and election day polling places for this election; and making provisions for conducting the election; declaring an emergency creating the need to adopt this ordinance with only one reading; and providing an effective date.

Attachments: [Amended - 2020 General and Special Election Polling Place Ordinance.pdf](#)
 [Vote Centers 03 Nov General.pdf](#)

30. Consider approval of Ordinance 2020-72, on the first of two readings, setting the tax rate for the 2020 Tax Year at 59.30 cents on each \$100 of taxable value of real property that is not exempt from taxation; levying taxes for the use and support of the Municipal Government of the City for the fiscal year beginning October 1, 2020, and ending September 30, 2021; providing a sinking fund for the retirement of the bonded debt of the city; including procedural provisions; and providing an effective date.

Attachments: [2020 Tax Rate Ordinance.docx](#)
 [Truth in Taxation signed copy.pdf](#)

31. Consider approval of Ordinance 2020-73, on the first of two readings, amending section 26.002 of the San Marcos City Code to establish that the City will implement the National

Incident Management System (“NIMS”) as its model for managing public safety emergencies and incidents; providing a savings clause; providing for the repeal of any conflicting provisions; and providing an effective date.

Attachments: [Ordinance](#)
[Chapter 26 CIVIL EMERGENCIES Redline July 2020](#)

32. Consider approval of Ordinance 2020-74, on the first of two readings, providing for the temporary reduction in sewer surcharges for commercial utility customers during the Covid-19 Pandemic; providing procedural provisions; and providing an effective date.

Attachments: [Ordinance](#)
[Sewer Surcharge - COVID-19 Update PPT - 080420 Council mtg](#)

33. Consider approval of Ordinance 2020-75, on the first of two readings, dedicating approximately 30 acres of land in the vicinity of Centerpoint Road and Gregsons Bend as parkland in connection with the development of the City’s new Multi-purpose Sportsplex Facility; and including procedural provisions.

Attachments: [Ordinance](#)

34. Consider the nomination of City Manager, Mayor and two Council Members to serve on the Greater San Marcos Partnership Board of Directors, and provide direction to Staff.

Attachments: [GSMP 3rd A&R Bylaws \(Adopted Aug 2018\).pdf](#)

35. Consider the creation and appointment of an Ad Hoc Council committee charged with reviewing the Police Department’s use of force policy, and provide direction to City Manager.

Attachments: [AdHocCommitteeSMPD.docx](#)

EXECUTIVE SESSION

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session.

36. Executive Session in accordance with:
- A. §Sec.551.071 of the Texas Government Code: Consultation with attorney - to receive advice of legal counsel regarding pending litigation, to wit: The Mayan at San Marcos River, LLC and City of Martindale v. City of San Marcos, Docket No. 04-19-00018-CV in the 4th Court of Appeals of Texas
 - B. Section 551.071 - Consultation with Attorney - To receive legal advice from the city attorney regarding the city’s requirements for connection or extension of utilities to property located outside the city limits of San Marcos.
37. Consider action, by motion, regarding the following Executive Session items held during the Work Session and/or Regular Meeting:
- A. §Sec.551.071 of the Texas Government Code: Consultation with attorney - to receive advice of legal counsel regarding pending litigation, to wit: The Mayan at San Marcos

River, LLC and City of Martindale v. City of San Marcos, Docket No. 04-19-00018-CV in the 4th Court of Appeals of Texas

B. §Sec.551.071 - Consultation with Attorney - To receive legal advice from the city attorney regarding the city's requirements for connection or extension of utilities to property located outside the city limits of San Marcos.

IV. Adjournment.

POSTED ON WEDNESDAY, AUGUST 26, 2020 @ 3:00PM

TAMMY K. COOK, INTERIM CITY CLERK

V. ADDENDUM

The following was added after the agenda was posted on August 26, 2020:

Section 551.071 – Consultation with Attorney - To receive legal advice from the city attorney regarding the city's requirements for connection or extension of utilities to property located outside the city limits of San Marcos.

#15: Caption previously read: Consider approval of Resolution 2020-188R, providing no objection to the submission of an application for low income housing tax credits to the Texas Department of Housing and Community Affairs for the proposed Lantana on Bastrop Multifamily Housing Project located at the intersection of South Old Bastrop Highway and Rattler Road; approving findings related to the application; imposing conditions for such non objection, including the requirement that the applicant make an annual payment in lieu of taxes; providing authorizations for execution or submission of documents related to the application and for negotiation and execution of an agreement for the annual payment in lieu of taxes; and declaring an effective date.

The caption was expanded to provide more transparency

ADDENDUM POSTED ON FRIDAY, AUGUST 28, 2020 @ 4:00 P.M.

ELIZABETH TREVINO, DEPUTY INTERIM CITY CLERK

Notice of Assistance at the Public Meetings

The City of San Marcos does not discriminate on the basis of disability in the admission or access to its services, programs, or activities. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov

