I. Call to Order

II. Roll Call

Citizen Comment Period: Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting virtually must email jcase@sanmarcostx.gov prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to jcase@sanmarcostx.gov for distribution to the board prior to the meeting. Those wishing to speak in person may sign up in person on the day of the meeting. Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up.

III. MINUTES

1. Consider approval, by motion of the April 18, 2024 Regular Meeting minutes.

ACTION

2. Receive a staff presentation and consider approval of the updated Parks and Recreation Board Bylaws as recently updated by the City Council.

DISCUSSION

3. Receive a staff update regarding Reuse at the River implementation.

4. Receive a staff update regarding park security measures and hold discussion regarding a possible Recommendation Resolution to City Council to request additional funding for Security Cameras at Children’s Park.
5. Receive a staff update regarding the Parks and Recreation Board’s recommendation to implement paid parking in the Rio Vista Park area.

REPORTS


FUTURE AGENDA ITEMS

7. Board Members may provide requests for discussion items for a future agenda in accordance with the board’s approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.

IV. Question and Answer Session with Press and Public. This is an opportunity for the Press and Public to ask questions related to items on this agenda.

V. Adjournment

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov.

For more information on the Parks and Recreation Board, please contact Jamie Lee Case at jcase@sanmarcostx.gov
I. Call to Order
The meeting was called to order at 5:32 pm by Board Chair Mitch Hoffman

II. Roll Call

Board Members Present
Amanda Hargrave
Mitch Hoffman
Benjamin Peck
Peter Tschirhart
Derek Griblin
Lara Sears
Dan Alden
Amanda Fox

Board Members Absent
John Thomaides

Staff Present
Jamie Lee Case, Director
Jessica Ramos, Assistant Director

Citizen Comment Period: Persons wishing to speak during the citizen comment period please submit your written comments to parksinfo@sanmarcostx.gov no later than 12:00pm on the day of the meeting. The first 10 comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory, or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.

No comments were made.

III. PRESENTATION

1. Receive a Staff presentation from Charles Campbell, Multimodal Parking Initiatives Manager, regarding development of Parking Benefit Districts, and consider, if desired, the appointment of board members to a committee to work with the Parking Advisory Board committee to develop the district boundaries and bring back a recommendation.

Charles Campbell present to the board. He explained that the creation of the parking benefit districts is to generate funds to help maintain each location. He gave an overview of the listed requirements to become a benefit district. He noted that no less than 80% of the funds must be returned to the district in which the funds are generated in. The Parks department would benefit from the River Parks District. The board agreed to create a parking benefit subcommittee of John Thomaides, Derek Griblin, Mitch Hoffman, and Peter Tschirhart.
MINUTES

2. Consider approval, by motion of the March 21, 2024 Regular Meeting minutes.

A motion was made by Mitch Hoffman, seconded by Dan Alden, to approve the March 21, 2024 Regular Meeting minutes.

The motion carried by the following vote:

For: 8 - Amanda Hargrave, Mitch Hoffman, Benjamin Peck, Peter Tschirhart, Derek Griblin, Lara Sears, Dan Alden, Amanda Fox

Against: 0 -

Absent: 1 - John Thomaides

ACTION

3. Discuss and consider nominations and the selection for the position of Vice-Chair of the Parks and Recreation Board.

Jamie Case stated that John Thomaides said he would be interested in the Vice-Chair position if no one else wanted to fill the position. Benjamin Peck stated he would like to continue his role has Vice-Chair.

A motion was made by Mitch Hoffman, seconded by Amanda Hargrave, to approve Benjamin Peck for the position of Vice-Chair of the Parks and Recreation Board.

The motion carried by the following vote:

For: 8 - Amanda Hargrave, Mitch Hoffman, Benjamin Peck, Peter Tschirhart, Derek Griblin, Lara Sears, Dan Alden, Amanda Fox

Against: 0 -

Absent: 1 - John Thomaides

DISCUSSION

4. Receive a staff update regarding Reuse at the River implementation.

Jamie Case stated the Reuse at the River will go live on May 1. Christie Murillo, Marketing and Outreach Coordinator, has conducted two interviews. Jamie Lee was part of a printed interview and a radio interview. Signage for the parks have been ordered. There is a live map on the city website to show where the “No Zones”
and “Go Zones” are located. Christie is working with local business to educate their customers on the new rules. There will be a billboard located on IH 35. The Lion’s Club tube rental will be outfitted with branded water bottles to help promote the campaign.

5. Hold discussion regarding security within the parks.

Derek Griblin stated that he requested this agenda item because he had recently had his vehicle broken into at the Children’s Park during daylight. Items were stolen out of the car. He also witnessed several other strange bystanders at the park that he felt uncomfortable having in an area with children. He would like to find out what is needed to get more security. Jade Huffman the City Marshal spoke to the board members. He stated that he is struggling with staff shortages. The shortage cause scheduling issues. He explained that cameras are helpful, but he does not have the manpower for someone to watch the live feed. He also noted the expenses that come with the installation of a surveillance system, including the install, cameras, storage, and maintenance contracts that usually come with that system. Jade stated he has 8 full time employees. He is currently short two full time employees and will lose two more full time employees by the summer. Derek asked if San Marcos Police Department or the Texas State University Police could assist in security. Jade explained that SMPD is also having staffing shortages. He stated the University PD would be more difficult to have them assist due to jurisdictional issues. Peter Tschirhart asked if there was a way to generate funds by renting out picnic tables. Jamie stated she would bring that up to City Council. Amanda Hargrave stated she would like to find a way to get money for the cameras.

REPORTS


Jamie Lee stated the Spring Carnival is considered an expense since it is free to the public. The funds for the scholarships will decrease on next months report because people will begin using those funds for summer camps. Peter asked if the revenue goes back into the general fund or directly to parks department. Jamie answered that the revenue goes to the general fund. Jamie stated the RFP for the Cape Dam project will be posted later this month. Jessica Ramos stated the Gary Softball construction is in progress. The box culverts under the entrance are ready to be placed. The next phase is the water/waste water construction. Jamie Lee stated the Activity Center is getting a new LED sign. That sign is funded with the American Rescue Plan money. Mitch Hoffman asked about the cemetery expansion. Jamie Lee stated they are 90% complete with the design phase. She explained there is enough room in the design for two additional columbariums. Benjamin Peck asked about the progress on Quail Creek. Jamie stated January is the kick off date for the master planning process. She stated the city is working with Dr. Ray from Texas State University in hopes to access 1 million dollars in grant funding. This years CIP just got funded by city council on Tuesday. The Parks and Open Space Master Plan is a next year project that is expected to take 18-24 months.

FUTURE AGENDA ITEMS
7. Board Members may provide requests for discussion items for a future agenda in accordance with the board’s approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

No items were listed at this time.

**IV. Question and Answer Session with Press and Public.** *This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

No public or press was present.

**V. Adjournment**

The meeting was adjourned at 6:53pm by Mitch Hoffman.

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Notice of Assistance at the Public Meetings

The City of San Marcos does not discriminate on the basis of disability in the admission or access to its services, programs, or activities. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 512-393-8074 or sent by e-mail to ADArequest@sanmarcostx.gov
ARTICLE 1. NAME.

The name of the board is Parks and Recreation Board

ARTICLE 2. PURPOSE AND DUTIES.

The purpose of the board is defined within Chapter 2, Article 3, Division 13: Parks and Recreation Board of the San Marcos Code as follows:

A. The parks and recreation board will act generally in an advisory capacity to the city council and the city manager in the acquisition, development, improvement, equipment and maintenance of all parks and public playgrounds owned or controlled by the city within and without the city.

B. The board, subject to organizations and activities set up as the board may itself determine within its own organization, will:

1) Advise the city manager and the city council concerning future development of the public parks, playgrounds, and recreational facilities of the city;

2) Study and recommend the purchase of additional land and sites therefor;

3) Advise the city council concerning improvements in the maintenance, operation and general welfare of public parks, playgrounds and recreational facilities and the use of the public parks, playgrounds, and recreational facilities by the public; and

4) Make recommendations to the city council for proposed locations for permanent display art. The city council will make the final decision on locations for permanent display art.

C. With reference to the development of any new parks and playgrounds, the parks and recreation board will review and approve general plans for park development, which will be submitted to the city planning and zoning commission and the department of public works for detail development, and then submitted to the city council for adoption or change as may be advisable.
ARTICLE 3. MEMBERSHIP.

A. The Parks and Recreation board is composed of nine (9) members appointed by the city council.

B. A member serves at the pleasure of the city council and may be removed if not in compliance with these bylaws.

C. Qualifications: Members must reside within the city limits and who are known to be interested in public parks and public recreation and the proper use of the leisure time of the people of the city.

D. Board members serve for a term of three (3) years beginning March 1st on the year of appointment. If a member is appointed to fill a vacancy, that member will serve for the unexpired portion of the term to which they are appointed. All members must complete required orientation and training as applicable prior to their first meeting.

E. Prior to taking office all newly appointed members shall attend an orientation. This orientation will include, but may not be limited to, a review of Bylaws, Specific Board Ordinance and Charge, Open Meetings Act, Public Information Act, Ethics, parliamentary procedure, how to run a meeting, and procedures on how to file a complaint with the city.

F. All vacancies shall be filled in accordance with Section 2.071, Vacancies of the City Code and posted on the city council agenda.

G. Except as specifically duly authorized by their respective board or the City Council, an individual board member may not:

1) act in an official capacity on behalf of the board;

2) make any representations to third party or any governing body before which such member appears that the member is authorized to speak for or on behalf of the board (or commission); or

3) participate through written or public comment on a matter being considered by another board or commission or the city council that is an appeal of the decision of or succeeds the recommendation of the board or commission member’s respective board or commission.

H. Attendance at board meetings shall conform to the requirements outlined in Section 2.069 - Absence from meetings of the City Code.

I. A member who seeks to resign from the board shall submit a written resignation to the chair of the board and the staff liaison, who shall notify the city clerk’s office. If possible, the resignation should allow for a thirty-day notice.
J. Members must comply with Chapter 2, Article 5, Code of Ethics, of the San Marcos City Code of Ordinances. If, in connection with a decision or matter before the board or commission, a conflict of interest or appearance of impropriety as to a board or commission member is identified, the affected member shall:

1) notify the staff liaison who shall provide a conflict of interest disclosure form to the member;
2) complete and submit the conflict of interest disclosure form;
3) when the matter is taken up by the board or commission, announce the nature of the conflict or appearance of impropriety;
4) thereafter, leave the room until consideration of the matter is concluded; and
5) abstain from any participation in the matter whether before the board or commission, a city department, another board or commission or the city council until the matter is finally concluded.

K. In accordance with Chapter 36 of the Texas Penal Code, members of the board (or commission) shall not accept gifts from persons in connection with the member’s official duties and responsibilities.

ARTICLE 4. OFFICERS.

A. The officers of the board shall consist of a chair and a vice-chair.

B. Officers shall be elected annually by a majority vote of the board at the first regular meeting on or after March 1 during the agenda item posted for this purpose.

1) In accordance with Section. 12.09 of the City Charter, if the previous chair continues on the board or commission they will preside over the meeting and conduct the election.
2) If the previous chair is no longer on the board (or commission) and the vice chair continues on the board (or commission) the vice chair will preside over the meeting and conduct the election.
3) If neither the chair nor the vice-chair remain on the board (or commission) the staff liaison shall conduct the election of the chair, at which point the newly elected chair will preside over the remainder of the meeting, including the election of the vice-chair.

C. In the event of a vacancy of the chair or vice-chair during the term, the board may hold an election at the next regular meeting. As needed, the vice-chair shall conduct the election of the chair or the chair shall conduct the election of the vice-chair.

D. The term of office shall be one year, beginning the first day of March and ending the last day of February.

E. A member may not hold more than one office at a time.
ARTICLE 5. DUTIES OF OFFICERS.

A. The chair shall be in person at the meeting location, preside at board meetings, review each final meeting agenda, and execute approved meeting minutes.

B. In the absence of the chair, the vice-chair may preside, if in person, and shall perform all duties of the chair.

C. In the absence of both the Chair and the Vice-Chair at the meeting location, the board should elect a temporary chair for that meeting, or until the Chair or Vice-Chair arrives. The staff liaison may conduct the election of a temporary chair, who shall serve only for the current meeting. The temporary chair must be present at the meeting location.

D. The Chair is responsible for promoting and maintaining order in meetings. The Chair should ensure adherence to the agenda for the meeting.

E. The Chair should control discussion to ensure that it focuses on the issue and not on any person. Personal remarks and attacks are not permitted. See also Article 7 (B).

ARTICLE 6. AGENDAS.

A. Agenda items must comply with Article 2. PURPOSE AND DUTIES.

B. The following general order of business should be used for regular meetings of the board:
   1. Call to order
   2. Roll call
   3. Citizen Comments – 3 minutes per speaker
   4. Consent Agenda (includes routine items which normally do not need separate discussion such as minutes from the previous meeting, )
   5. Presentations by city staff or outside entities invited by the board (or commission.)
   6. Public Hearings as needed
   7. Items for action or discussion/direction
   8. Reports (report items should be listed individually as needed to comply with Open Meetings Act requirements)
   9. Executive Session (in accordance with Open Meetings Act exceptions)
   10. Question and Answer Session.
   11. Adjournment

C. The board may only discuss or consider an item on the agenda that is stated within the assigned scope of work or charge of the board as provided in Article 2.

D. The chair or two or more members may place a discussion item on an agenda for a regular board meeting no later than 10 business days prior to the meeting. If two or more members wish to place a discussion item on a meeting agenda, they must separately contact the staff liaison and the chair in writing or by email with the specific topic. The agenda item must comply with Article 2 PURPOSE AND DUTIES.
E. After first consulting with and receiving input from the staff liaison, the chair shall review each final meeting agenda as prepared by the staff liaison. The chair may not remove an item placed on an agenda by the staff liaison, prior direction of the board under subsection (B) above or placed on an agenda as a discussion item by two members under subsection (C) above.

F. The staff liaison will submit the meeting agenda, and packet as applicable, to the City Clerk’s Office for posting no later than 72 hours before the meeting. If the 72 hour deadline should fall on a weekend or holiday it is the responsibility of the staff liaison to provide the meeting agenda to the City Clerk’s Office by noon on the last business day before the weekend or holiday.

G. Posting of the agenda must comply with Texas Government Code Chapter 551 (Texas Open Meetings Act).

ARTICLE 7. MEETINGS.

A. The board meetings shall comply with Texas Government Code Chapter 551 (Texas Open Meetings Act) in that discussion and action is limited to the items listed on the agenda for this meeting.

B. If a quorum (a majority of the voting members) does not convene within fifteen minutes of the posted time for the meeting, then the meeting may be cancelled. If there is not a quorum, no business can be conducted, no votes or action can be taken, and there are no minutes.

C. The board will conduct its meetings by the rules of common courtesy and procedure identified in Article 10.

D. The Chair should introduce each item as it appears on the agenda, and in the order in which it appears on the agenda. The Chair may allow items to be considered out of order with the informal consent of the board.

E. The following types of actions may be taken or motions can be made during a meeting:
   1. Approval - Means the item is approved as proposed.
   2. Conditional approval - Means approval for the item will take effect upon the occurrence of the conditions.
   3. Approval as amended - Means the item is approved with changes from the original proposal.
   4. To Table - Means to temporarily delay the consideration of the item while another item is brought up for consideration.
   5. Remove from Table – Means to bring back the previously delayed item for consideration.
   6. Postpone - Means postponement of consideration of the item, either until a definite date or event, or indefinitely. Action on the item at a subsequent meeting requires the item to be placed on the agenda for that meeting.
7. **Reconsider** - Means to reopen discussion of an item that was already acted upon. Reconsideration may only occur at the same meeting, or at the next meeting after the one at which the original action occurred. A motion to reconsider may only be made by a person who voted on the prevailing side on the original action. Reconsideration of an item at a subsequent meeting requires the item to be placed on the agenda for that meeting.

8. **Withdraw** - Made by the person who made the motion. Does not require a formal vote unless a member objects to the withdrawal.

9. **Close debate ("calling for the question")** - Requires a motion and second and 2/3 vote. If it passes, a vote is then taken on the motion that was under discussion, without further debate. If it fails, debate resumes on the motion that was being discussed.

10. **Amend** - Usually consists of striking out, inserting, adding, or substituting words, sentences or paragraphs to the subject of the original motion. This motion is voted upon separately from the original motion.

11. **Recess** - A temporary break in a meeting may be called by the Chair. This does not require a formal vote unless a member objects to the recess.

12. **Limited discussion or debate** - The Chair may establish a reasonable time limit for consideration of an item, or a reasonable time limit on each person addressing the board, or upon each board member who comments on an issue. This does not require a formal vote unless a member objects to the limits.

F. The board shall meet monthly or when the board is legally required to meet in order to comply with a legal deadline. In October of each year, the board shall adopt a schedule of the meetings for the upcoming year.

G. Special meetings of the board shall be called by the staff liaison to comply with a statutory deadline or a deadline established by Council or by a vote by the board (or commission). A special meeting may be called upon the written request of the chair or three (two for boards/commissions of less than 7) members of the board no more often than once a quarter.

H. Executive sessions are permitted only when they have been posted in advance and conform to those requirements of the Texas Government Code Chapter 551 (Texas Open Meetings Act) which pertain to executive sessions.

I. A majority of the voting membership of the board members constitute a quorum regardless of vacancies.

J. To be effective, a board action must be adopted by an affirmative vote of the number of members necessary to provide a quorum.

K. All votes shall be conducted by roll call rather than simple voice vote.

L. The chair has the same voting privilege as any other member. The voting privileges of members is defined in the Ordinance defining that board (or commission).
M. The board will allow citizens to address the board during a period of time set aside for citizen communications during their regular meeting. Each speaker will be limited to three minutes, may speak only once per time period, and may not yield time to others. See Section 2.045 of the City Code for details.

N. The staff liaison shall prepare the meeting minutes. The minutes of each board meeting must include the vote of each member on each item before the board and indicate whether a member voted in favor, against, abstained or is absent. Example:
For: Member 1, Member 2, Member 3, Member 4
Against: Member 6
Absent: Member 5 (line only needed if someone is absent)
Recused: Member 7 (line only needed if someone has recused)

O. The city clerk shall retain agendas, approved minutes, internal review reports and bylaws. The Park Department Staff – Liaison shall retain all other board documents. The documents are public records under Texas Local Government Code Chapter 552 (Texas Public Information Act).

P. The chair shall adjourn a meeting not later than 10 p.m., unless the board votes to continue the meeting.

ARTICLE 8. RECOMMENDATIONS.

A. The board is encouraged to provide the city council with advisory recommendations on matters of city policy within their purpose and duties provided in Article 2 as necessary.

B. In order to communicate recommendations by a board (or commission) to the City Council, the board (or commission) must develop a recommendation resolution. If the recommendation resolution is approved by a majority of the membership, the staff liaison must submit the recommendation resolution to the city clerk and city manager for distribution to the city council within 30 days. In addition, the staff liaison will prepare a cover memo including Staff Recommendations for Implementation which may include budget impacts, staff time required, and/or other considerations.

C. The board will submit an annual report to the city clerk by February 28 of each year.

ARTICLE 9. COMMITTEES.

A. The Parks and Recreation Board does not have any standing committees but may have ad hoc committees as necessary.

B. Each committee must be established by an affirmative vote of the board. Each committee shall consist of at least two, maximum of board members approved by the board. A staff member shall be assigned to each committee by the director of the Parks and Recreation Department.
C. A committee may choose the chair, with the members’ consent, but is not required to do so.

D. Quorum requirements do not apply to committees.

E. Committees are not required to post their meetings in accordance with the Texas Government Code Chapter 551 (Texas Open Meetings Act). A quorum of the membership is not allowed to be present.

F. Each committee shall update the board at least quarterly on their work.

**ARTICLE 10. RULES OF COMMON COURTESY AND PROCEDURE.**

A. During meetings, members shall preserve order and decorum, and shall not interrupt or delay proceedings. Board (or commission) meetings will adhere to Section 2.046. - Rules of Decorum for City Council and City Board and Commission Meetings of the City Code.

B. Members shall demonstrate respect and courtesy to each other, to city staff members, and to members of the public appearing before the board.

C. Members shall refrain from rude and derogatory remarks and shall not belittle staff members, other board members, or members of the public.

D. The Chair should exercise control over persons who abridge this policy or disrupt a meeting in the following ascending order of action:
   1. Call the person to order, advising the person of the infraction.
   2. Advise the person that the infraction must cease immediately, or the person will be ordered to leave the meeting.
   3. Order the person to leave the meeting. If the offending person is a member of the board, the Chair shall call for a vote on the expulsion of the member from the meeting.

**ARTICLE 11. GENERAL POWERS AND DUTIES**

A. Personnel Issues: Personnel matters are not within the purview of the Board/Commission and are not appropriate for posting on an agenda, discussion at a meeting, or as a subject for a board/commission recommendation. Neither the Board/Commission nor any of its members shall recommend, instruct, or request the City Manager or any of the City Manager’s subordinates to change the job qualifications for a current employee, appoint, or remove any person from, office or employment. The Board/Commission and its members are prohibited from giving order to subordinates of the City Manager either publicly or privately.

B. All Boards and Commissions shall adhere only to their specific general powers and duties within their Ordinance, as provided in Article 2.

**ARTICLE 12. AMENDMENT OF BYLAWS.**
A bylaw amendment is not effective unless approved by the Council Finance and Audit Committee.

The bylaws were approved by the Parks and Recreation Board at their meeting held on ____________________________ (insert – month date, year).

(Signature of Executive or Staff Liaison)  (Title of Executive or Staff Liaison)
City of San Marcos
Parks & Recreation Department

Recreation Division

April 2024
• Activity Center basketball courts are being utilized for Pickleball, Homeschool Basketball, Homeschool PE, Adult Volleyball, Velcro T-Ball and Open Play Basketball.

• Activity Center continues to see a high interest in Pickleball activity. Allocated time for this activity is Monday-Friday, 8:30am-11:30am.

• Activity Center host many internal department meetings/events along with public rentals. Staff continues to communicate with customers regarding facility guidelines and protocols. Staff is continuing efforts to learn tools and capabilities of the new software to improve efficiency in assisting customers.

### Activity Center Membership Totals

<table>
<thead>
<tr>
<th>Package Name</th>
<th>Membership Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Non-Res Annual</td>
<td>99</td>
</tr>
<tr>
<td>Adult Res Annual</td>
<td>687</td>
</tr>
<tr>
<td>City Employee Family</td>
<td>82</td>
</tr>
<tr>
<td>City Employee</td>
<td>208</td>
</tr>
<tr>
<td>City Employee Retiree</td>
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<tr>
<td>Family Non-Res Annual</td>
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<tr>
<td>Family Res Annual</td>
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</tr>
<tr>
<td>Senior Non-Res</td>
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<tr>
<td>Senior Res</td>
<td>850</td>
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<tr>
<td>TW Hybrid- Super Senior</td>
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</tr>
<tr>
<td>TW Hybrid All Group Classes</td>
<td>84</td>
</tr>
<tr>
<td>WellCats TW Hybrid</td>
<td>2</td>
</tr>
<tr>
<td><strong>TOTAL ACTIVE MEMBERSHIPS</strong></td>
<td><strong>3768</strong></td>
</tr>
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</table>
## Activity Center Visit Totals

<table>
<thead>
<tr>
<th>Package Name</th>
<th>Visitor Entries (Apr 2024)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult (Res/Non-Res)</td>
<td>1841/262</td>
</tr>
<tr>
<td>City Employee (Family/Ind./Ret.)</td>
<td>66/149/109</td>
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<tr>
<td>Family (Res/Non-Res)</td>
<td>1123/227</td>
</tr>
<tr>
<td>Senior (Res/Non-Res)</td>
<td>2651/1598</td>
</tr>
<tr>
<td>TW Hybrid All Group Classes</td>
<td>175</td>
</tr>
<tr>
<td>TW Hybrid Super Senior</td>
<td>49</td>
</tr>
<tr>
<td>Youth (Res/Non-Res)</td>
<td>30/12</td>
</tr>
<tr>
<td><strong>TOTAL CHECK-INS</strong></td>
<td><strong>8,298</strong></td>
</tr>
</tbody>
</table>
Aquatics:

- Spring swim lesson sessions wrapped up. Summer group swim lessons open May 6.
- Rio Vista Pool Party reservations opened April 29 and filled quickly.
- Parks crew members assisted with removal, folding, and storage of Rio Vista pool tarp. Water is healthy, blue, and clear. Deep cleaning has begun.
- Sunshine Kids will have their annual event at Rio Vista Pool on June 5.

Fitness:

- Silver Sneakers set for June 10 launch date. Front desk staff has been reviewing training and new website that will be added to their daily operations.
- Total Wellness is exploring possibility of adding another H2O+ Fitness class to their weekly summer schedule due to popularity.
<table>
<thead>
<tr>
<th>Program Name</th>
<th># of Participants</th>
<th>Expenses</th>
<th>Revenue</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>Total Wellness-March</td>
<td>Hybrid All Group Classes: <strong>45</strong> 70+ All Group Classes: <strong>7</strong> PT/Ind: <strong>1</strong> POS: <strong>3</strong> WellCats: <strong>1</strong> Total: <strong>57</strong></td>
<td>$1,378.70</td>
<td>Total Revenue from Memberships: <strong>$1,592</strong> Total Revenue POS: <strong>$30</strong> 15% = $243.30</td>
<td>The expenses represent payment to TW for the 85% of total revenue; revenue represents our 15%</td>
</tr>
<tr>
<td>Swim Lessons</td>
<td>7</td>
<td>N/A</td>
<td><strong>$505</strong></td>
<td>N/A</td>
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</table>
The Athletics Division continues to keep the community engaged through youth and adult sport programming.

- Gary Softball Tournaments - Entrance Construction
- Youth Velcro T-Ball completed
- Pickleball open play numbers average 47 per day
List of Next Month’s Events/Projects:

- Pickleball open play Mon-Fri, 8:30AM – 11:30AM
- Youth Basketball Play
- Slam Volleyball Registration
- Co-Ed Volleyball Rec & Competitive League Registration
- Pickleball Tournament Play
- Corporate Challenge Events Registration and Play:
  - Darts
  - Billiards
**BFFL**
Best Friends For Life (BFFL) is an all-inclusive program for children ages 5-13. The program meets every Monday from 5:00PM – 6:30PM for four weeks. Texas State Therapeutic Recreation graduate students facilitate activities for participants.

**Summer Camp Staff Hiring**
In Mid-February, Youth Services began interviewing for summer leadership staff for the upcoming camp season. Positions include: Summer Fun Coordinator, Summer Fun Assistant Coordinator, Summer Fun Site Supervisor, and Discovery Camp Site Supervisor. Staff also began the process of hiring Activity Leaders for summer camps. Summer Fun will hire eight Activity Leaders and Discovery Camp will hire three. Staff hiring is near completion.

**Homeschool PE**
Homeschool PE continued at the Activity Center on Friday’s. Home schoolers were provided pickleball equipment and GAGA ball for the class.

**Party In Your Park**
On April 19th from 5PM-8PM at Mill Street Park, members of the community gathered for the April Party In Your Park. We had close to 75 guests attend the event. Vendors included Hays Co. Health Department, KSMB, SMPD, Emergency Management, Discovery Center, and the Marshals. The event was marketed through SMCISD, Civic Rec emails, flyers, and social media.
## Youth Services

<table>
<thead>
<tr>
<th>Program Name</th>
<th># of Participants</th>
<th>Expenses</th>
<th>Revenue</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BFFL</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Apr 1: 8</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr 15: 10</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr 22: 6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr 29: *No Class</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Party In Your Park</td>
<td>75</td>
<td></td>
<td>N/A</td>
<td>*Separate budget</td>
</tr>
<tr>
<td>Home School PE</td>
<td>Apr 5: 17</td>
<td>$0</td>
<td>$48</td>
<td>$30 $30 $0 $42</td>
</tr>
<tr>
<td>Apr 12: 10</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr 19- No Class</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr 26- 14</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

### Youth Activity Scholarship Usage:

<table>
<thead>
<tr>
<th># of Approved Participants</th>
<th>Funds Used</th>
<th>Funds Remaining</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>141</td>
<td>$358.50</td>
<td>$18,740.50</td>
<td></td>
</tr>
</tbody>
</table>

### Upcoming Events/Projects Next Month:
- Mini & Me Tea party: May 4th
- Party In Your Park: May 10th (Anita Reyes Park)
<table>
<thead>
<tr>
<th>PROJECT NAME</th>
<th>LOCATION</th>
<th>TYPE</th>
<th>BUDGET</th>
<th>STATUS</th>
<th>EST. START DATE</th>
<th>EST. COMPLETION DATE</th>
<th>PROJECT MANAGER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cape’s Camp Park and Dam</td>
<td>675 Cape Rd</td>
<td>Capital Improvement Project</td>
<td>$500,000 - CIP</td>
<td>RFP solicitation will be issued to contract with a Project Manager to conduct a feasibility study to evaluate the environmental, historical and safety of the dam as per the Interlocal Agreement between Hays County and COSM.</td>
<td>May 2024</td>
<td>TBD</td>
<td>J.L. Case / J. Ramos</td>
</tr>
<tr>
<td>City Park Playground Improvements</td>
<td>170 Charles Austin Dr</td>
<td>Capital Improvement Project</td>
<td>$850,000 - CIP $177,000 - ARPA $176,500 - TML Insurance</td>
<td>Currently working on updating site design for procurement.</td>
<td>May 2024</td>
<td>December 2024</td>
<td>B. Stratemann</td>
</tr>
<tr>
<td>City Park/Plaza Park Bridge</td>
<td>206 N CM Allen Parkway</td>
<td>Capital Improvement Project</td>
<td>$200,000</td>
<td>Sullivan is the winning bidder coming in under budget at $99,000</td>
<td>Late - June 2024</td>
<td>Late- June 2024</td>
<td>J.L. Case/B. Stratemann</td>
</tr>
<tr>
<td>Quail Creek Design Plan</td>
<td>2701 Airport Highway 21</td>
<td>Capital Improvement Project</td>
<td>$250,000</td>
<td>Public process to develop design and cost estimate for development of 176.5 acres of eastside regional park.</td>
<td>January 2025 to run concurrently with River Parks Design Plan</td>
<td>TBD</td>
<td>J.L. Case / J. Ramos</td>
</tr>
</tbody>
</table>

Regional Parks

- **Cape’s Camp Park and Dam**
  - Location: 675 Cape Rd
  - Type: Capital Improvement Project
  - Budget: $500,000 - CIP
  - Status: RFP solicitation will be issued to contract with a Project Manager to conduct a feasibility study to evaluate the environmental, historical and safety of the dam as per the Interlocal Agreement between Hays County and COSM.
  - Estimated Start Date: May 2024
  - Estimated Completion Date: TBD
  - Project Manager: J.L. Case / J. Ramos

- **City Park Playground Improvements**
  - Location: 170 Charles Austin Dr
  - Type: Capital Improvement Project
  - Budget: $850,000 - CIP $177,000 - ARPA $176,500 - TML Insurance
  - Status: Currently working on updating site design for procurement.
  - Estimated Start Date: May 2024
  - Estimated Completion Date: December 2024
  - Project Manager: B. Stratemann

- **City Park/Plaza Park Bridge**
  - Location: 206 N CM Allen Parkway
  - Type: Capital Improvement Project
  - Budget: $200,000
  - Status: Sullivan is the winning bidder coming in under budget at $99,000
  - Estimated Start Date: Late - June 2024
  - Estimated Completion Date: Late- June 2024
  - Project Manager: J.L. Case/B. Stratemann

- **Quail Creek Design Plan**
  - Location: 2701 Airport Highway 21
  - Type: Capital Improvement Project
  - Budget: $250,000
  - Status: Public process to develop design and cost estimate for development of 176.5 acres of eastside regional park.
  - Estimated Start Date: January 2025 to run concurrently with River Parks Design Plan
  - Estimated Completion Date: TBD
  - Project Manager: J.L. Case / J. Ramos
<table>
<thead>
<tr>
<th>Parks Public WiFi Tower Installations</th>
<th>Various Parks: Children’s Park, City Park, Plaza Park, Conway Park</th>
<th>ARPA</th>
<th>$81,683</th>
<th>Tentative plan for June 4 installation. We have also added darksky compliant lights.</th>
<th>June 2024</th>
<th>June 2024</th>
<th>J. Ramos</th>
</tr>
</thead>
<tbody>
<tr>
<td>River Parks Design Plan</td>
<td>Riverfront Parks</td>
<td>Capital Improvement Project</td>
<td>$188,000</td>
<td>Public process to develop a strategic plan for the parks along the San Marcos River.</td>
<td>January 2025 to run concurrently with Quail Creek Design Plan</td>
<td>TBD</td>
<td>J.L. Case / J. Ramos</td>
</tr>
<tr>
<td>Park Security Features</td>
<td>Various Parks and Trailheads</td>
<td>General Fund</td>
<td>TBD</td>
<td>Staff is currently working with IT Security Manager to evaluate possible options to plan for FY25 park improvement funding.</td>
<td>May 2024</td>
<td>May 2024</td>
<td>J. Ramos</td>
</tr>
</tbody>
</table>

**Neighborhood Parks**

<table>
<thead>
<tr>
<th>Dunbar Park Restrooms</th>
<th>801 W MLK Dr</th>
<th>ARPA</th>
<th>$150,000</th>
<th>Site plan is complete. Awaiting procurement agreement to go to Council.</th>
<th>Fall 2023</th>
<th>Fall 2024</th>
<th>B. Stratemann</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Rule Signage</td>
<td>Riverfront Parks</td>
<td>General Fund</td>
<td>$25,000</td>
<td>New bilingual park rule signs and single-use beverage container rule signs will be delivered and installed on May 13.</td>
<td>April 2024</td>
<td>May 2024</td>
<td>J. L. Case / J. Ramos</td>
</tr>
</tbody>
</table>
### Greenspace and Natural Areas

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Address</th>
<th>Category</th>
<th>Cost</th>
<th>Status</th>
<th>Start Date</th>
<th>End Date</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cottonwood Creek Natural Area Trail Development</td>
<td>4300 Highway 123</td>
<td>Park Improvement</td>
<td>TBD</td>
<td>SMGA and the Trail Crew have been out multiple times to route the trail. They are completing another project in lower Purgatory and will shift over to Cottonwood Creek when that is complete.</td>
<td>Fall 2024</td>
<td>TBD</td>
<td>B. Stratemann / J. Ramos</td>
</tr>
<tr>
<td>River Recharge Natural Area Development</td>
<td></td>
<td>Park Improvement</td>
<td>TBD</td>
<td>Professional Service Agreements are in procurement awaiting approval.</td>
<td>Fall 2024</td>
<td>Spring 2025</td>
<td>J. L. Case / J. Ramos</td>
</tr>
</tbody>
</table>

### Special Use Parks

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Address</th>
<th>Category</th>
<th>Cost</th>
<th>Status</th>
<th>Start Date</th>
<th>End Date</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Cemetery Expansion and Columbarium Installation</td>
<td>1001 Old Ranch Rd 12, San Marcos, TX 78666</td>
<td>Capital Improvement Project</td>
<td>$3,167,000</td>
<td>Currently at 90% design.</td>
<td>Fall 2019</td>
<td>TBD</td>
<td>B. Stratemann</td>
</tr>
<tr>
<td>Project Description</td>
<td>Address</td>
<td>Type</td>
<td>Budget</td>
<td>Schedule</td>
<td>Status</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
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<td>------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Five Mile Dam Soccer Complex Lighting Improvements</td>
<td>4440 S Old Stagecoach Rd</td>
<td>Capital Improvement Project</td>
<td>$800,000</td>
<td>Fall 2023, December 2024</td>
<td>J. Ramos</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gary Sports Complex Renovation, Phase 1</td>
<td>2600 Airport Hwy 21</td>
<td>Capital Improvement Project</td>
<td>$2,750,000</td>
<td>Summer 2022, Summer 2024</td>
<td>J. Ramos</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks &amp; Rec Facility/Other Projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activity Center Audio/Visual System upgrade and installation</td>
<td>401 E. Hopkins St</td>
<td>Capital Improvement Project</td>
<td>$600,000</td>
<td>Fall 2025, Late Fall 2025</td>
<td>J. Ramos</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks and Open Space Masterplan</td>
<td>All Parks and Open Spaces</td>
<td>Capital Improvement Project</td>
<td>$150,000</td>
<td>TBD</td>
<td>J. L. Case / J. Ramos</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>