



City of San Marcos

Special Meeting - Final City Council

Thursday, April 30, 2020

4:00 PM

Virtual Meeting

Due to COVID-19, this will be a virtual meeting. To view the meeting please go to www.sanmarcostx.gov/videos or watch on Grande channel 16 or Spectrum channel 10.

I. Call To Order

II. Roll Call

PRESENTATIONS

1. Receive a Staff presentation and hold discussion on Food establishment permits and fees during the COVID-19 pandemic response including recommendations to consider quarterly payment plans to assist local food establishments struggling with the impacts of COVID-19.
2. Receive status reports and updates on response to COVID-19 pandemic; hold council discussion, and provide direction to Staff.
3. Consider approval of Resolution 2020-96R, requesting the Capital Area Metropolitan Planning Organization (CAMPO) extend the comment period on the CAMPO 2045 Plan (which originally expired on April 13, 2020 and was extended to April 27, 2020) for another 60 days.

III. Adjournment.

POSTED ON FRIDAY, APRIL 24, 2020 @ 9:00AM

TAMMY K. COOK, INTERIM CITY CLERK

IV. ADDENDUM

Item #3 was added after the agenda was originally posted on Friday, April 24, 2020.

POSTED ON MONDAY, APRIL 27, 2020 @ 4:00PM

TAMMY K. COOK, INTERIM CITY CLERK

Notice of Assistance at the Public Meetings

The City of San Marcos does not discriminate on the basis of disability in the admission or access to its services, programs, or activities. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov



Legislation Text

File #: ID#20-220, **Version:** 1

AGENDA CAPTION:

Receive a Staff presentation and hold discussion on Food establishment permits and fees during the COVID-19 pandemic response including recommendations to consider quarterly payment plans to assist local food establishments struggling with the impacts of COVID-19.

Meeting date: April 30, 2020

Department: Neighborhood Enhancement

Amount & Source of Funding

Funds Required: [Click or tap here to enter text.](#)

Account Number: [Click or tap here to enter text.](#)

Funds Available: [Click or tap here to enter text.](#)

Account Name: [Click or tap here to enter text.](#)

Fiscal Note:

Prior Council Action: [Click or tap here to enter text.](#)

City Council Strategic Initiative: [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

- Economic Development - Choose an item.
- Environment & Resource Protection - Choose an item.
- Land Use - Choose an item.
- Neighborhoods & Housing - Choose an item.
- Parks, Public Spaces & Facilities - Choose an item.
- Transportation - Choose an item.
- Core Services

Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

At the April 21, 2020 Special City Council meeting, Director Stapp informed Council that the issue related to restaurant inspections and permit fee modifications as a result of COVID-19 closures would be brought to Council for further discussion and direction. Local food establishments, like many other businesses, are feeling the financial impacts of the COVID-19 pandemic. Some food establishments are either shut down or operating under a very limited model. Staff recommends instituting a quarterly payment plan that would allow owners of food establishments to remit permit and inspection fees over time rather than all at once.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Continue with the current practice of requiring full payment of fees.

Recommendation:

Staff is prepared to bring an emergency ordinance to Council on May 5, 2020 if that is the direction of Council.



MEMO

NEIGHBORHOOD ENHANCEMENT

To: CHASE STAPP, DIRECTOR OF PUBLIC SERVICE
FROM: Greg Carr, Director of Neighborhood Enhancement
DATE: March 23, 2020
RE: Food Establishment Renewal Fee

SUMMARY

COVID-19, or the Coronavirus, has had broad, significant effects on every aspect of daily life across the globe. Food establishments in San Marcos are feeling those impacts. If the food establishment didn't have the ability to provide drive-up or drive-thru services, or delivery services, they were forced to close their doors. They will continue to be impacted as restrictions are slowly lifted by mandated reduced capacity to adhere to social distancing guidelines.

Permits renew on an annual basis and the entire permit fee is required along with the application.

Staff has been contacted by local businesses that have been impacted by the COVID-19 crisis and are struggling to keep their doors open. Several businesses have been asking if they could defer or make payments when renewing their permit.

RECOMMENDED STRATEGY

Allow payments to be accepted for permits

This strategy includes the allowance to receive payment for the permit in quarterly payments. Quarterly payments would allow the city to continue receiving permit fees while allowing food establishments to recover. Quarterly payments would provide a financial benefit to food establishments while minimizing the impact on staff.

FINANCIAL IMPACT

Environmental Health Fee and Quartely payment

Type Based on number of employees	Fee	Quarterly payment	Businesses renewing
1 to 5	\$304.50	\$76.13	31
6 – 19	\$507.50	\$126.87	22
20 and above	\$761.25	\$190.31	16

Food establishments scheduled to renew by 9/30/202	69
Estimated with severe financial impact	29 or 42%
Renewal fees at 100%	\$35,553
Potential fees for businesses with concern	\$13,389
Initial savings for businesses with concern	\$8,883



Legislation Text

File #: ID#20-221, **Version:** 1

AGENDA CAPTION:

Receive status reports and updates on response to COVID-19 pandemic; hold council discussion, and provide direction to Staff.

Meeting date: April 30, 2020

Department: City Manager's Office

Amount & Source of Funding

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

Fiscal Note:

Prior Council Action: [Click or tap here to enter text.](#)

City Council Strategic Initiative: [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

- Economic Development - Choose an item.
- Environment & Resource Protection - Choose an item.
- Land Use - Choose an item.
- Neighborhoods & Housing - Choose an item.
- Parks, Public Spaces & Facilities - Choose an item.
- Transportation - Choose an item.
- Core Services
- Not Applicable

File #: ID#20-221, **Version:** 1

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

Presentation will be uploaded closer to meeting date to provide most up to date information.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Click or tap here to enter text.

City of San Marcos

City Council Special Meeting

April 30, 2020

Status Report

Item 2

Receive status reports and updates on response to COVID-19 pandemic; hold Council discussion, and provide direction to Staff.

Known Cases – as of Tuesday 4/28 at 4:00 p.m.

- **1,035,765 U.S. cases with at least 59,266 deaths in 55 states or territories including D.C.**
- **26,171 cases in 207 Texas counties with 690 deaths**
- **160 in Hays County with 1 death (20 active in San Marcos, 30 recovered)**
 - 1,562 tests returned negative
 - 78 recovered (81 active)
 - 13 still awaiting results
 - 15 cases have required hospitalization, 5 current

SAN MARCOS Updates to Governor Abbott's Actions

April 27 – Press Conference announcing three additional executive orders

- **Expanded reopening of services**

- Effective May 1, retail stores, restaurants, movie theaters, and shopping malls may operate at 25% of total listed occupancy for their facility
- Libraries and museums may also reopen at 25% capacity, but interactive exhibits, child play areas must remain closed
- Should implement social distancing, work from home if possible, and practice good hygiene, environmental cleanliness, and sanitation
- Individuals encouraged to wear appropriate face coverings, but no jurisdiction can impose a civil or criminal penalty for failure to wear a face covering
- Supersedes any conflicting order issued by local officials in response to COVID-19

- **Hospitals to reserve 15% capacity for treatment of COVID-19 patients**

- **Expanding travel without restrictions**

- Lifts restrictions on some travel, such as from Louisiana, but maintains restrictions on flying from some states and cities, including California; New York; Atlanta, Georgia

Efforts to date (updated)

- **Convened Recovery Task Force**
 - Made up of 23 local public and private individuals, including local governments, health authorities, restaurants, business associations
 - Determine how best to accomplish Governor's re-opening initiatives
- **Responding to questions regarding occupancy questions**
- **Developed new FAQ document regarding re-opening**
- **Processed Late Fee Exemptions for 117 commercial utility accounts, 80 residential utility accounts since implementation on March 26**
 - Set up payment arrangements totaling over \$192,000 for 714 utility customer accounts over that same time period
- **Providing daily Council email updates and message board additions**

Enforcing COVID-19 best practices

- Restaurant/business occupancy
- Park closures

Daily updates

May 5 meeting

- Emergency ordinance addressing adjustments to inspections and permit fees for Food Establishments, due to COVID-19.
- Ordinance allowing for temporary licenses for parklets as a means to reactivate Downtown.

Additional Financial Strategies Update

Reallocate Existing CDBG Funds

- Not recommended at this time
- FY 2018 and FY 2019 funds already allocated, plan updates required
- Recommend using FY 2020 CDBG and CDBG-CV* funds

Grants and Loans

- Promoting federal grant and loan programs including Economic Injury Disaster Loan (EIDL) and Payroll Protection Loans created through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.
- San Marcos grant and loan program under consideration using Special Economic Development Fund allocation

Reallocate Strategic Initiative Funding

- Not recommended due to constraints on General Fund

*CDBG-CV = Community Development Block Grant - Coronavirus

Grant Status

Coronavirus Aid, Relief, and Economic Security (CARES) Act

Federal Transit Administration (FTA) - \$6,429,168

- Transit planning, capital and operating expenses after Jan. 20, 2020
- 100% grant, no match, reimbursable basis
- Application required with a fast-track agency review

Federal Aviation Administration (FAA) - \$157,000

- Allotment for general aviation airports
- Reimbursement for expenses that airport revenue can be lawfully used

U.S Department of Housing and Urban Development (HUD) - \$425,261

- CDBG-CV* grant to support activities responding to coronavirus impacts
- Reimbursement of eligible pandemic response costs
- Encouraged to prioritize needs of low- and moderate-income persons

*CDBG-CV = Community Development Block Grant - Coronavirus

- <http://www.sanmarcostx.gov/covid19info>
- <http://haysinformed.com/health-update/>
- <https://hayscountytexas.com/covid-19-information-for-hays-county-residents/>
- <https://www.txstate.edu/coronavirus>
- <https://www.smcisd.net/>
- <https://www.dshs.texas.gov/coronavirus/>
- <https://sanmarcostexas.com/>



Legislation Text

File #: Res. 2020-96R, **Version:** 1

AGENDA CAPTION:

Consider approval of Resolution 2020-96R, requesting the Capital Area Metropolitan Planning Organization (CAMPO) extend the comment period on the CAMPO 2045 Plan (which originally expired on April 13, 2020 and was extended to April 27, 2020) for another 60 days; and declaring an effective date.

Meeting date: April 30, 2020

Department: CMO, requested by City Council

Amount & Source of Funding

Funds Required: Click or tap here to enter text.

Account Number: Click or tap here to enter text.

Funds Available: Click or tap here to enter text.

Account Name: Click or tap here to enter text.

Fiscal Note:

Prior Council Action: Click or tap here to enter text.

City Council Strategic Initiative: [Please select from the dropdown menu below]

Choose an item.

Choose an item.

Choose an item.

Comprehensive Plan Element (s): [Please select the Plan element(s) and Goal # from dropdown menu below]

- Economic Development - Choose an item.
- Environment & Resource Protection - Choose an item.
- Land Use - Choose an item.
- Neighborhoods & Housing - Choose an item.
- Parks, Public Spaces & Facilities - Choose an item.
- Transportation - Choose an item.
- Core Services

Not Applicable

Master Plan: *[Please select the corresponding Master Plan from the dropdown menu below (if applicable)]*

Choose an item.

Background Information:

Click or tap here to enter text.

Council Committee, Board/Commission Action:

Click or tap here to enter text.

Alternatives:

Click or tap here to enter text.

Recommendation:

Click or tap here to enter text.

RESOLUTION NO. 2020- R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS REQUESTING THE CAPITAL AREA METROPOLITAN ORGANIZATION (CAMPO) EXTEND THE COMMENT PERIOD ON THE CAMPO 2045 PLAN (WHICH ORIGINALLY EXPIRED ON APRIL 13, 2020 AND WAS EXTENDED TO APRIL 27, 2020) FOR ANOTHER 60 DAYS; AND DECLARING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN MARCOS, TEXAS:

PART 1. Every five years, Metropolitan Planning Organizations are required by federal law to adopt a long-range transportation plan, commonly known as the Regional Transportation Plan, or RTP. Development of the CAMPO 2045 Transportation Plan is underway.

PART 2. The CAMPO 2045 Plan is a long-range regional plan focused on transportation needs for the next 20-plus years. The 2045 Plan includes many types of travel – roads, walking, biking, transit, and also technology to reduce and make travel more efficient. The 2045 Plan considers the diversity of the Capital Area and plans for the needs of urban, suburban, and rural areas.

PART 3. Public outreach and input in the individual plans and studies began in 2017. The first round of outreach on the comprehensive 2045 Plan took place from October 21 through November 30, 2019. The second opportunity to learn more and submit comments before the CAMPO Transportation Policy Board takes action in May runs through April 27, 2020.

PART 4. The City is requesting an extension of this comment period for an additional 60 days to reflect the limitations imposed by COVID-19 on the public input process.

PART 5. The City would also like the population forecasts within the Edwards Aquifer Watershed to be re-evaluated based upon 2020 census data in 2022. Many of the roadway projects within the plan may be predicated on population forecasts assuming a very rapid growth rate over the next 20 years; however, given the environmental sensitivity of these areas these population forecasts should not be overinflated. A re-evaluation should portray a more accurate picture of predicted future growth.

PART 6. This resolution shall be in full force and effect immediately from and after its passage.

ADOPTED on April 30, 2020.

Jane Hughson
Mayor

Attest:

Tammy K. Cook
Interim City Clerk